

**CITY OF BRENHAM
PLANNING AND ZONING COMMISSION MINUTES
March 26, 2018**

The meeting minutes herein are a summarization of meeting procedures, not a verbatim transcription.

A regular meeting of the Brenham Planning and Zoning Commission was held on March 26, 2018 at 5:15 pm in the Brenham Municipal Building, City Council Chambers, at 200 West Vulcan Street, Brenham, Texas.

Commissioners present:

Nancy Low, Chairman
Deanna Alfred, Vice Chairman
Leroy Jefferson
Calvin Kossie
Lynnette Sheffield
Marcus Wamble

Commissioners absent:

Keith Behrens

Staff present:

Lori Lakatos, City Engineer
Kim Hodde, Planning Technician

Citizens present:

John Carpenter

1. Call Meeting to Order

Chairman Low called the meeting to order at 5:16 pm with a quorum of six (6) Commissioners present.

CONSENT AGENDA

2. Statutory Consent Agenda

The Statutory Agenda includes non-controversial and routine items that the Commission may act on with one single vote. A Commissioner may pull any item from the Consent Agenda in order that the Commission discuss and act upon it individually as part of the Regular Agenda.

2-a. Minutes from the February 26, 2018 Planning and Zoning Commission Meeting

Chairman Low asked for any corrections or additions to the minutes as presented. Commissioner Alfred noted that the last paragraph for item number seven (7) stated that the motion was to approve the final plat; however, it was actually a motion to approve the preliminary plat. Kim Hodde noted this correction and apologized for the error. A motion was made by Commissioner Alfred and seconded by Commissioner Kossie to approve the minutes from the February 26, 2018 meeting, as corrected. The motion carried unanimously.

REGULAR MEETING

3. Discussion and Possible Action on Case No. P-18-011: A request for approval of a Replat of Lot 1, Section Two of the T & L Business Park, consisting of 2.008 acres of land located at 1301 US Highway 290 E, consisting of 1 Lot, situated in the John Long Survey, A-156 in the City of Brenham, Washington County, Texas

Lori Lakatos stated that this is Case No. P-18-011: A request for approval of a Replat of Lot 1, Section Two of the T & L Business Park, consisting of 2.008 acres of land located at 1301 US Highway 290 E, consisting of 1 Lot. Engineering and Development Services have reviewed this replat for compliance with the City of Brenham's regulations and ordinances and recommends approval of this plat, as presented. Ms. Lakatos stated that the applicant, John Carpenter, is here to answer any questions.

Commissioner Sheffield asked about access to the property behind this one. Ms. Lakatos stated that the property is actually owned by the adjacent landowner. Chairman Low asked why this is a replat. Ms. Lakatos stated that the property was originally platted with the northern piece in it; however, at some point it was sold without the northern piece. In order to not hold up development of this tract, the replat of this portion is being requested now. The northern portion will be replatted at some time in the future either when the property is sold or development occurs. This replat will “clean-up” the portion of the property owned by Texas Farm Credit.

A motion was made by Commissioner Alfred and seconded by Commissioner Wamble to approve the Replat of Lot 1, Section Two of the T & L Business Park, as presented. The motion carried unanimously.

4. Administrative Report

Lori Lakatos stated a copy of the letter that Russell Honerkamp submitted to City Administration has been provided to each of the Board members. She stated that if there are any questions, please talk to staff. Chairman Low stated that she thought it would be good to have a time where the citizens can speak even if there isn't a public hearing. Ms. Lakatos stated that on future agendas there would be a citizen comment section added to the beginning of the meeting agenda where citizens can briefly speak about something that is not on the agenda. It will be a discussion item only with no action being taken.

5. Adjourn

A motion was made by Commissioner Alfred and seconded by Commissioner Kossie to adjourn the Planning and Zoning Commission meeting at 5:22 p.m.

The City of Brenham appreciates the participation of our citizens, and the role of the Planning and Zoning Commissioners in this decision-making process.

Certification of Meeting Minutes:

_____	<u>Nancy Low</u>	_____
Planning and Zoning Commission	Chairman	Meeting Date
_____	<u>Kim Hodde</u>	_____
Attest	Staff Secretary	Meeting Date