



NOTICE OF A MEETING
City of Brenham Parks & Recreation
Advisory Board
Wednesday, February 8, 2017 @ 12:00 p.m.
City Hall – 2nd Floor Conference Room
200 W. Vulcan
Brenham, Texas

1. Citizen and Visitor Comments
2. Discuss and Possibly Act Upon the Election of a Chairperson and Vice Chairperson for a Term of One (1) year **Page 1**
3. Discuss and Possibly Act Upon the Approval of the Minutes from the December 14, 2016 Meeting **Pages 2 - 5**
4. Discussion and Recommendation for Possible Dates and Times for Evening Parks and Recreation Community Meetings
5. Update and Discussion Relating to Fireman’s Park Restroom Facilities Improvements **Page 6**
6. Presentation and Demonstration of Online Parks and Recreation System **Page 7**
7. Presentation of Library Programming and Facility Update **Page 8**
8. Parks and Recreation Update
 - Administrative
 - Wayfinding
 - Recreation **Page 9**
 - Tournament Update **Pages 10 - 15**
 - Blue Bell Aquatic Center **Pages 16 - 19**
 - Maintenance **Page 20**
9. Adjourn

CERTIFICATION

I certify that a copy of the February 8, 2017 agenda of items to be considered by the City of Brenham Parks and Recreation Advisory Board was posted to the City Hall bulletin board at 200 W. Vulcan, Brenham, Texas on Friday, February 3, 2017 at 1:35 p.m.

Paula Shields

***Paula Shields, Staff Liaison
City of Brenham Parks and Recreation Advisory Board***

Disability Access Statement: This meeting is wheelchair accessible. The accessible entrance is located at the Vulcan Street entrance to the City Administration Building. Accessible parking spaces are located adjoining the entrance. Accessible parking spaces are located adjoining the entrance. Auxiliary aids and services are available upon request (interpreters for the deaf must be requested twenty-four (24) hours before the meeting) by calling (979) 337-7200 for assistance.
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I certify that this notice and agenda of items to be considered by the City of Brenham Parks and Recreation Advisory Board was removed by me from the City Hall bulletin board on _____ at _____ Am/ Pm.

Signature

Title



To: Parks and Recreation Advisory Board Members

From: Paula Shields

Subject: Election of a Chairperson

Date: February 6, 2017

Chapter 19, Article III, Section 19-23(b) of the City of Brenham Code of Ordinances states “Board members shall select a chairperson whose term shall be for a period of one (1) year.”

Also, as allowed by the Policies and Procedures for Boards and Commissions, approved by Council on March 1, 2012, Section 12, Board members are required to select a vice chairperson for a term of one (1) year.

An agenda item has been added to appoint a Chairperson and Vice Chairperson.



Parks and Recreation Advisory Board

A regular meeting of the Parks and Recreation Advisory Board was held on Wednesday, December 14, 2016, beginning at 12:00 p.m. at Brenham City Hall, Conference Room 2-A, 200 W. Vulcan Street, Brenham, Texas

Members present:

Paula Buls, Bill Betts, Luis Mendoza, Delbert Boeker, Pam Hohlt, Robert Haberman, Jim Baker and Darron Smith

Member absent:

Kenneth Goessler

City staff present:

Ryan Rapelye, Wende Ragonis, Dane Rau, Crystal Locke, Tammy Jaster, Kevin Boggus, Alex Ibarra, Alex Dill, Stephan Gerhard and Paula Shields

Others present:

Ginger Bosse, Kristina Cole, Jessica Arbelaez, Sunday Mershon and Stephanie Sanders

- 1. Call Meeting to Order**
- 2. Citizen/Visitor Comments**
- 3. Discuss and Possibly Act Upon the Approval of the Minutes from the October 12, 2016 Meeting**

A motion was made by Jim Baker and seconded by Darron Smith to approve the minutes from the October 12, 2016 meeting.

Vice-Chair Bill Betts called for a vote. The motion passed with the Board voting as follows:

Chair Kenneth Goessler	Absent
Board Member Jim Baker	Yes
Board Member Bill Betts	Yes
Board Member Delbert Boeker	Yes
Board Member Robert Haberman	Yes
Board Member Pam Hohlt	Yes
Board Member Paula Buls	Yes
Board Member Luis Mendoza	Yes
Board Member Darron Smith	Yes

4. Presentation and Discussion Relating to the ADA Access in the City of Brenham Parks

Public Works Director Dane Rau presented this item. Rau explained that earlier this year a group of local park users attended a Parks Board meeting to discuss ADA accessibility within the Brenham park system. Since that meeting, staff researched the ADA requirements for city parks and made some upgrades to the parks. When the parks were built in 1999 - 2000, the ADA requirements that were in effect at that time were met. Staff invited the group that attended that meeting back to attend this Parks Board meeting.

Rau shared some of the new projects and upgrades:

- Improvements to the surface area at Hohlt Park restrooms
- Field 4 and Kenjura Field had new bleachers installed with ADA accessible landings and access
- Skate Park pathway access
- Michael Mansfield Owsley Playground and Serenity Garden pathways

Rau stated that staff will continue to look at designated pathway access to the park fields. Rau explained that the ADA requirements for parks state that if there is stadium seating at the sport fields, then there must be a designated flat pathway. If there is no designated seating, there is no requirement for having a designated pathway. However, Rau explained that staff will continue to look at ways to make the park fields accessible to all park users.

5. Presentation and Discussion Relating to 2017 Recreation Events

Community Services Director Wende Ragonis presented this item. Ragonis explained that Staff seeks direction and guidance from the Parks Board regarding 2017 special events, specifically the two large community events – the Christmas Stroll and Lighted Parade and the Easter Egg Hunt. Ragonis explained that staff is considering not doing the Easter Egg Hunt.

Community Services Specialist Crystal Locke explained that there are several large Easter Egg Hunts put on by various organizations that are open to the public. Locke stated that staff's purpose is to provide events for citizens that may otherwise not be offered.

The Board members agreed that the City of Brenham does not need to hold the Easter Egg Hunt this year. Ragonis stated that this will allow staff to focus on other opportunities for the City.

Ragonis asked for feedback from the Board about the Christmas Stroll and Lighted Parade. Ragonis explained that due to the weather the parade was cancelled; however the other activities went as planned. Although the weather caused the parade to be cancelled, the Board thought that two days for the Christmas Stroll and Lighted Parade was a viable option.

6. Discussion Relating to the 2017 Meeting Dates

Vice Chair Bill Betts noted the dates proposed by staff.

Meeting dates for 2017 are as follows:

- February 8
- April 12
- June 14
- August 9
- October 11
- December 13

Betts suggested that evening meetings be held in the spring or fall to provide opportunity for more community involvement. Betts suggested that evening meetings be discussed at the next Board meeting.

7. Parks and Recreation Update

➤ Administrative

Community Services Director Wende Ragonis provided the following update:

- Henderson Park Revitalization Initiative will be reviewed in 2017 as part of the Master Plan
- Introduction of part-time Alex Dill
- Tourism Exchange meeting was held last night. City hosted this event to look at increasing tourism in the City of Brenham

➤ Recreation

Community Services Specialist provided the following update:

- Flying Horses Carousel is currently closed for the season; scheduled to reopen in March with no change in dates and times.

- The Christmas Stroll Friday's events continued as scheduled with a snow tubing slide, horse-drawn carriage rides, tree lighting and caroling, a holiday taxi, Invader rides, Lowe's "build-your-own Christmas project" kid's workshop, Express Barrel Train rides, and live entertainment. However the Lighted Parade was canceled due to the weather.
 - Staff is currently working on the annual Parks & Recreation Guide.
 - Next program event will be partnering with Blinn College for baseball and spring training camp.
- Blue Bell Aquatic Center
Aquatic Coordinator Tammy Jaster provided the following update:
 - Introduction of BBAC Aquatic Safety Coordinator Alex Ibarra, Water Safety Coordinator
 - Daily attendance, family passes and annual senior passes were up in 2016 versus 2015
 - BCDC funded projects in progress: Phase III of fencing and working on bids for PA system.
 - New usage this year is 100K Club and the BBAC 100 Yard Sprint
 - Maintenance
Public Works Director provided the following update:
 - Introduction of Parks Assistant Superintendent Stephen Gerhard
 - Basketball Court at Jackson Street resurfacing complete. This also included striping for Pickleball.

8. Adjourn

The meeting was adjourned.

Bill Betts
Vice-Chair

ATTEST:

Paula Shields
Staff Liaison

Memo

To: Parks Advisory Board Members
From: Dane Rau
CC: Terry Roberts, Ryan Rapelye, Casey Redman
Date: 2/6/2017
Re: Presentation by Upchurch Architects Regarding Progress of Fireman's Park Restroom Improvements for 2017

Parks Advisory Board Members

Tommy Upchurch will be presenting to the board the status to date regarding the outlook of the new restroom facility. Work has been conducted regarding surveying and some site evaluation but we have agreed to not start construction until after Maifest and Juneteenth activities. Our goal is to have the design and the project bid out so that construction can begin soon after June 20th.



MEMORANDUM

TO: Parks Advisory Board
FROM: Wende Ragonis
SUBJECT: On-line Public Access System for Parks
DATE: February 6, 2017

At the June 4, 2015 Brenham Community Development Corporation Board of Directors meeting, City staff presented the FY16 funding project which had been recommended for funding by the Parks Advisory Board. One of these items was the on-line registration for recreational programming and public access to the Park system amenities. Staff will present an on-line demonstration of on the web-based portal that the public can now access. You may access the Park system amenities through the City of Brenham's website or you may call the Park Central help desk at 979-337-7250.



MEMORANDUM

TO: Parks Advisory Board
FROM: Wende Ragonis
SUBJECT: Library Programming
DATE: February 6, 2017

At the February 8, 2017 Parks Board Meeting, staff will present an update on the newly modernized and renovated library facility and the programs that are now offered through the Nancy Carol Roberts Memorial Library (NCRML). With the renovation of this facility and the addition of the new park amenities at Fireman's Park, the Library is uniquely positioned to offer programming that will enhance the surrounding park area and the park amenities now impact the daily operations of the NCRML as well. Keeping this in mind, staff wants to ensure that the Parks Board is kept abreast of library programming offerings.

In comparison to this time last year, the Library has seen an increase of almost 50 percent to the circulation of items. Staff has installed a door counter to track visits to the facility for reporting purposes.



To: Parks and Recreation Advisory Board
From: Crystal Locke, Community Services Specialist
Subject: Community Programs and Marketing Update
Date: 02/06/2017

Spring Training Camp

Community Programs and Blinn Buccaneer Baseball teamed up again for our annual Spring Training Camp. We hosted approximately 40 participants.

Walk with a Doc

Walk with a Doc is Saturday, February 25, 2017. We will meet from 9:00am-10:00am at the Amphitheatre located at Hohlt Park with lead physicians Dr. Eric Alford and Dr. Jennifer Jones.

Carousel Operations

The Flying Horses Antique Carousel will open beginning March 1. Reservations can be made Monday through Friday from 10:00am-4:00pm. The Carousel will be open to the public on weekends on Saturdays from 11:00am-4:00pm and Sundays from 1:00pm-4:00pm for \$1 per rider.

2017 Parks and Recreation Guides

Parks and Recreation Guides are now available online and in print.



Memorandum

To: Parks and Recreation Advisory Board Members
From: Stephen Gerhard, Assistant Parks Superintendent
Date: February 8th, 2017
Re: 2017 Tournaments

Tournaments for 2017 have been going well so far, and we are heavily booked for the spring and summer months. Currently, we have hosted only soccer tournaments, but baseball and softball tournaments will be starting their seasons in the next couple of weeks. Most of the tournaments scheduled are returning users of the fields, but 3 are new tournament directors.

Attached in your packet is a list of all the tournaments for 2017. In past years, as the spring and summer months approach, we will get more calls to add tournaments to our open weekends. In 2016, we hosted 27 tournaments. So far in 2017, we have 37 tournaments booked with a possibility of hosting 2 or 3 Little League tournaments.

2017 Tournament Schedule

<i>Dates</i>	<i>Name of Tournament</i>	<i>Sport</i>	<i>Field</i>
JANUARY			
31st-1st			
5th-7th	Brenham Girls Soccer Tournament	Soccer	Hohlt 2,3,4, & Cub
12th-14th	Brenham HS Mens Soccer (Select Cup)	Soccer	Cub, R.F., HP 1,2,3,4
19st-21nd	Brenham HS Mens Soccer (Varsity JV Showcase)	Soccer	Cub, R.F., HP 1,2,3,4
28th-29th			
FEBRUARY			
4th-5th			
11th-12th	Dirk Weatherly	softball	Hohlt-6 softball fields
16th-18th	Brenham HS Softball Tournament	softball	Hohlt-4 softball fields
23th-25th	JV 19-5A District Tournament	Baseball	Fireman's, Schulte

MARCH									
2th-4th	Brenham / Montgomery Tournament & JV L.L. Opening Day March 4		Baseball				Fireman's, Schulte		
9th-11th	Brenham Alumni Tournament		Baseball				Fireman's, Schulte		
18-19th	Dirk Weatherly		Softball				Hohlt-4 softball fields		
25th-26th									
APRIL									
1st-2nd	GRIT Fastpitch 14-U		Softball				4 softball fields Hohlt		
8th-9th	Blue Bell Fun Run						(no fields at hohlt until after 1:00)		
15th-16th	Dirk Weatherly		Softball				Hohlt-4 softball fields		
22nd-23rd	ASA Challenger Series-Roan Perfect Game 25 United Soccer Clubs United Soccer Clubs		Softball Baseball Soccer Soccer				Stark, Clayton, Schw, VD, Boehm Schroeder, Cooper, Matthies, Dallmeyer, Plughaup, Schulte Hohlt 2,3,4 and Rankin (210 X360 - 24' Goals) Hohlt 2,3,4 and Rankin (210 X360 - 24' Goals)		
MAY									

6th-7th	Perfect Game 25	Baseball	Schroeder, Cooper, Mathies, Dallmeyer, Plughaup, Schulte
	United Soccer Clubs	Soccer	Hohlt 2,3,4 and Rankin (210 X360 - 24' Goals)
12th-14th	GRIT Fastpitch 14-U	Softball	Hohlt 4 Fields
20th-21st	Dirk Weatherly	Softball	Hohlt-4 softball fields
	Perfect Game 25	Baseball	Schroeder, Cooper, Mathies, Dallmeyer, Plughaup, Schulte
27th-28th			
JUNE			
3rd-4th	Texas Baseball Tournaments	Baseball	Fireman's, Schulte
9th-11th	VTD-Cindy Cowart	Softball	ALL SOFTBALL FIELDS-HOHLT AND Henderson
June 12-16	Lanny Williams-CAMP	Baseball	Firemans
16th-18th	Harvey McIntyre	Baseball	Firemans and Schulte
16th-18th	Roan Eschete-ASA	Softball	Hohlt-9 softball fields
23th-25th	Brazos Valley Renegades	Baseball	Firemans and Schulte
JULY			
29th,30th,1st-2nd	Results Baseball 29th-2nd	BB	Firemans and Schulte
	Little League All Stars	Baseball	4 fields L.A.
7th-9th	Harvey McIntyre	BB	Firemans and Schulte
	Little League All Stars	Baseball	4 fields L.A.
13th-15th	Diamond King Tournaments	Baseball	Fireman's, Schulte

22nd-23rd	Dirk Weatherly Texas Baseball Tournaments	softball BB	Hohlt-6 softball fields Firemans and Schulte
26th-30th	American Legion Tournament		Fireman's
AUGUST			
5th-6th			
12th-13th	Dirk Weatherly	Softball	Hohlt-6 softball fields
19th-20th			
26th-27th	Texas Baseball Tournaments	BB	Firemans and Schulte
SEPTEMBER			
2nd-3rd			
9th-10th			
16th-17th	Results Baseball	Baseball	Fireman's and Schulte
23rd-24th			
30th-1st			
OCTOBER			

7th-8th	Texas Baseball Tournaments	BB	Firemans and Schulte
14th-15th			
21st-22nd	Results Baseball	Baseball	Fireman's and Schulte
28th-29th			
NOVEMBER			
4th-5th	Texas Baseball Tournaments	BB	Firemans and Schulte
11th-12th			
18th-19th			
25th-26th			
Little League	Brenham ISD	New Month	Non-sports related events

December
 Texas Baseball Tournaments BB Firemans and Schulte

Memo

To: Parks Board Members
 From: Tammy Jaster, Aquatic Supervisor
 Date: 2/6/2017
 Re: Blue Bell Aquatic Center Update

- VISITS:

- Current Daily Visits:
 - Summer (Memorial Day – Labor Day)
 - 2015 – 33,910 2016–38,369 2017
 - Calendar Year (January – December)
 - 2015 – 63,344 2016– 66,195 2017 – 3273
 - Budget Year (October – September)
 - 2015 – 60,685 2016– 68,036 2017– 12,008
- BBAC Passes: **CALENDAR YEAR**

Pass TYPE:	Individual Monthly	Individual Aerobic Monthly	Family Monthly	Senior Monthly	Senior Aerobic Monthly	Individual Annual	Family Annual	Senior Annual	Summer Pass – Family	Summer Pass – Individual	Blinn
2015	148	-----	262	504	-----	10	6	73	73	4	0
2016	147	-----	352	407	-----	8	11	93	96	4	0
2017	12	1	7	43	31	2	3	8			

- REVENUE:

- Current through end of **Budget Year**

Items:	Aquatic Admission:	Member Pass:	Programs:	Leisure Pool Rental:	Comp Pool Rental:	Therapy Pool Rental:	Table/ Locker Rental:	Room Rental:	Aquatic Misc	Concessions:
2015 (year)	\$84,754	\$69,076	\$33,277	\$12,981	\$18,333	\$1,150	\$3,499	\$847	\$4,301	\$25,563
2016 (year)	\$94,152	\$68,923	\$28,363	\$10,496	\$19,230	\$1,700	\$1,185	\$2,385	\$5,895	\$29,012
2017 (year)	\$3,562	\$13,765	\$4,311	\$0	\$900	\$1,400	\$460	\$0	\$300	\$402

- STAFFING:

- STAFF –We are hiring for front desk part time Tuesday/Thursday mornings 530am – 9am... We are starting to recruit for summer staff (Lifeguards, Front Gate, Concessions, Swim Instructors etc.)

- MAINTANENCE:

- Working on following Projects
 - Working on bids for PA System – this will be phased in
- Working on bids for Dehumidifier / HVAC System
- Routine Daily Maintenance

● USAGE:

- SWIM TEAMS – Brenham High School and Junior High are in full force
 - BHS will be taking a large group to Regionals
- Birthday & Private Parties – Still ongoing... Booking indoor Private Parties
- La Grange & Giddings High School – High School Swim Teams started using the facility when the weather started getting cooler... they plan to continue use from November – February. They are buying individual monthly passes for their swimmers
- Aerobic Classes/Programs – patrons LOVE the new Monthly Aerobic Passes and in turn have brought up participation in the water aerobics classes.
 - Water Works –warm water class
 - T/Th/F from 10am – 11am
 - M/T/W from 6pm –7pm
 - Aqua Cardio – comp pool
 - T/TH/F from 9am – 10am

● PROGRAMS/PUBLICITY/SPECIAL EVENTS:

- SWIM LESSONS – Private Swim Lessons are in high demand...we are scheduling on an as need basis...
 - Spring Lessons – February 13 – 22 & February 27 – March 8 on M/W
 - i. Water Babies at 5:30pm
 - ii. Swim Lessons at 6:00pm
- Valentine's Day Parents Night ♥
 - Need a place to leave your kids... Something fun for them to do... The Blue Bell Aquatic Center is offering a Parents Night out... We will open doors at 5pm and stay open till 10:30pm... Activities for the evening will include arts and crafts, games, music, food, study time (if needed) and of course swimming...Open to children 5 years and up. Enjoy your night knowing you kids are having FUN!!!
 - i. \$25.00 / I participant
 - ii. \$40.00 / II participant
 - iii. \$50.00 / III participant
 - iv. \$10.00 / each additional participant
 - **February 14, 2017**
 - **5:00pm – 10:30pm ♥♥♥**
- Texas Public Pool Council State Conference – BBAC Staff is attending the Texas Annual Pool Conference in San Antonio Feb. 6 – 9th. Lots of great sessions, facility tours, trainings, and networking opportunities.



City of Brenham Blue Bell Aquatic Center

2016 YEAR in REVIEW

Committees & Chairs:

- Tammy Jaster, was elected to serve as President 2016-2018 for the Texas Public Pool Council
- Tammy Jaster, was elected to serve as Chamber Board 2015-2017
- Tammy Jaster, continues to serve as a Blue Blazer for Washington County

Awards / Recognition:

- Agency of the Year Class III - for cities with populations up to 39,999
- Tammy Jaster received the President's Award for services & commitment to the Aquatics Industry
- John Schroeter received the American Red Cross Certificate of Merit for Saving the life
- Kyler Roehling, Kevin Boggus, & Tammy Jaster received the American Red Cross Lifesaving Award for saving/sustaining the life in the line of duty

Staff:

- Aquatic Safety Coordinator - Alex Ibarra accepted the full time position and joined our team in October - We are excited he is part of the BBAC Team.

New Programs / Events:

- Camp Cascade was expanded from a 1 week summer session to 4 - one week summer sessions due to demand
- Water Works - water aerobics expanded hours to also include M/T/W evenings from 6pm - 7pm

BBAC STATISTICS:

- Total Visits - 67,764
- Summer Visits - 38,369
- 2nd Grade Water Safety Students: 700 participants with 8 elementary school participating
- Aerobic Classes/Programs
 - Water Works (city run warm water aerobics class) - 10-25 (3x week)
 - Aqua Cardio (city run comp aerobics class) - 6-15 (3x week)
 - Aquacize (Community Ed run aerobics class) - 5-10 (2 or 3x week)

- 10th Annual Kid Fish: 720 participants, partnered with Brenham Elks Club for the event
- Swim Teams: 128 Dolphins; 45 Swim Club; 34 Brenham High School; 59 Brenham Junior High
 - 6 BHS home meets; 2 BJHS meets; 2 Brenham Swim Club Meets; 3 Dolphin Meets
- Additional Schools using our INDOOR POOL
 - Giddings ISD
 - La Grange ISD
 - Bellville ISD
- Parties: 65 during regular pool hours; 38 private parties
- Learn to Swim participants:
 - 46 water babies
 - 425 group swim lessons
 - 96 private swim lessons
 - 31 Camp Cascade

Additional Activities / Usage:

- Army National Guard - 200 participants
- CPR Training - 12 classes
- Camp Cascade - 31 participants
- Community Education - Aquacize (4 sessions)
- EMS/Fire Department - 40 participants
- Lifeguard Training - 5 classes
- Lifeguard Recertification - 6 classes
- Lifeguard Instructor Training - 1 class
- Splish Splash Spring Break - 368 participants
- Washington Co Leadership Class of 2016 Tour - 31 participants
- World's Largest Swim Lesson - 138 participants

PO's / Major Projects:

- Playground Fence Replaced with FIBER FENCE - phase II
- Mini Playscape in the Leisure Pool
- New water feature in the Leisure Pool
- Building Renovations - Phase II
 - Photo Decals added inside the building around the hallways
 - Tile Work in Therapy Pool
 - Tile Work in Competition Pool
 - Tile Work in all Restrooms
 - New Carpet throughout the Facility
 - Front Desk Refurbished - Facelift



Memorandum

To: Parks and Recreation Advisory Board Members

From: Casey Redman, Parks Superintendent

Date: February 8th, 2017

Re: Parks Maintenance

Maintenance update for the City of Brenham Parks:

- Installing Jackson St. Park Tables
- Little League practices have started
- New sidewalks at Fireman's Park
- Re-leveled infields on some fields
- New signs for Jackson St. and Henderson Parks have been ordered
- Canopies at Hohlt Park
- Scoreboard Installation at Fireman's Park
- Replace dugout fences at Fireman's Park