

Brenham City Council Minutes

A regular meeting of the Brenham City Council was held on June 17, 2021 beginning at 1:00 p.m. in the Brenham City Hall, City Council Chambers, at 200 W. Vulcan Street, Brenham, Texas.

Members present:

Mayor Pro Tem Clint Kolby
Councilmember Shannan Canales
Councilmember Leah Cook
Councilmember Atwood Kenjura
Councilmember Adonna Saunders
Councilmember Albert Wright

Members absent:

Mayor Milton Y. Tae, Jr.

City of Brenham employees present:

City Manager James Fisher, Assistant City Manager – Chief Financial Officer – Carolyn Miller, City Attorney Cary Bovey, Director of Administrative Services – City Secretary Jeana Belling, Interim Fire Chief Rhea Cooper, Police Chief Ron Parker, Public Works Director Dane Rau, Director of Public Utilities Alton Sommerfield, Budget Officer Debbie Gaffey and Marley Mayo.

Citizens present:

Matt Walbeck

Media Present:

Alison Bryce, Brenham Banner Press; and Josh Blaschke, KWHI.

- 1. Call Meeting to Order**
- 2. Invocation and Pledges to the US and Texas Flags – Councilmember Leah Cook**
- 3. Citizens Comments**

No citizen comments were heard.

CONSENT AGENDA

4. Statutory Consent Agenda

- 4-a. **Approve the Minutes from the May 20, 2021 Regular City Council Meeting and the May 25, 2021 Special City Council Meeting**
- 4-b. **Approve a Noise Variance in Connection with a Birthday Celebration to be Held at 800 Pleasantview Avenue from 12:00 p.m. to 11:00 p.m. on Saturday, June 19, 2021 and Authorize the Mayor to Execute Any Necessary Documentation**
- 4-c. **Approve a Noise Variance in Connection with a Pop-ip Play Day to be Held at Fireman’s Park from 10:00 a.m. to 12:00 p.m. on Saturday, June 26, 2021 and Authorize the Mayor to Execute Any Necessary Documentation**

A motion was made by Councilmember Wright and seconded by Councilmember Saunders to approve the Statutory Consent Agenda Item 4-a. through 4-c. as presented.

Mayor Pro Tem Kolby called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Absent
Mayor Pro Tem Clint Kolby	Yes
Councilmember Shannan Canales	Yes
Councilmember Leah Cook	Yes
Councilmember Atwood Kenjura	Yes
Councilmember Adonna Saunders	Yes
Councilmember Albert Wright	Yes

REGULAR SESSION

- 5. **Discuss and Possibly Act Upon Resolution No. R-21-17 Approving an Interfund Loan Between the City of Brenham Sanitation Fund and the City of Brenham Water Fund to Repay an Advancing Line of Credit with Bank of Brenham for the Raw Water Intake Structure Repair Project and Authorize the Mayor to Execute Any Necessary Documentation**

Assistant City Manager – Chief Financial Officer Carolyn Miller presented this item. Miller explained that in July of 2020, the Council approved a \$5 million commercial promissory note with the Bank of Brenham for an Advancing Line of Credit (LOC) at an interest rate of 2.6% for one year. Miller stated that this LOC was established to provide interim financing for the Raw Water Intake Structure Repair Project at Lake Somerville while waiting for reimbursement from FEMA; however, the LOC which is maturing on July 1, 2021 and since there has been no response from FEMA to date, she seeking approval to repay the LOC with available excess cash reserves.

Miller advised Council that the current balance of the LOC is \$1,351,075.76 (plus accrued interest) and she is requesting Council approve an interfund loan between the Sanitation Fund and the Water Fund for \$1 million. Miller explained that this interfund borrowing would be repaid over 10 years with an annual interest rate of 2.0 % with the remaining \$351,075.76 (plus accrued interest) being paid Water Fund cash reserves. Miller state that at the end of April, the Sanitation Fund had excess working capital of \$1.8 million which has not been designated for other purposes. Miller state that this interfund loan will allow the City to replace short-term borrowing with longer term borrowing at a reduced interest rate.

Miller advised the Council that once the City receives FEMA reimbursement for this project, the Water Fund will repay the interfund borrowing from the Sanitation Fund.

A motion was made by Councilmember Kenjura and seconded by Councilmember Wright to approve Resolution No. R-21-17 approving an interfund loan between the City of Brenham Sanitation Fund and the City of Brenham Water Fund to repay an advancing line of credit with Bank of Brenham for the Raw Water Intake Structure Repair Project and authorize the Mayor to execute any necessary documentation.

Mayor Pro Tem Kolby called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Absent
Mayor Pro Tem Clint Kolby	Yes
Councilmember Shannan Canales	Yes
Councilmember Leah Cook	Yes
Councilmember Atwood Kenjura	Yes
Councilmember Adonna Saunders	Yes
Councilmember Albert Wright	Yes

6. Discuss and Possibly Act Upon the Appointment of a Council Member to Serve on the Brenham Community Projects Fund, Inc. Board of Directors and Authorize the Mayor to Execute Any Necessary Documentation

Assistant City Manager – Chief Financial Officer Carolyn Miller presented this item. Miller explained that in 2015 the City Council formed the Brenham Community Projects Fund, Inc. (the Foundation), a 501(c)3 non-profit charitable foundation, to provide funding for quality-of-life enrichment for recreation, literacy and community philanthropy and development. Miller stated that the City Council also approved the Foundation's bylaws and appointed members of the City Council to serve as Officers for the Foundation.

Miller advised that the current Officers for the Foundation are:

- President: Mayor Milton Y. Tate, Jr.
- Vice President: Mayor Pro Tem Clint Kolby
- Treasurer: Former City Councilmember Susan Cantey
- Secretary: City Manager James Fisher

Miller explained that due to the recent election of new Councilmembers, the Officer position being held by former Councilmember Susan Cantey needs to be replaced with a current Councilmember.

A motion was made by Shannan Canales and seconded by Albert Wright to appoint Councilmember Adonna Saunders to serve on the Brenham Community Projects Fund, Inc. Board of Directors and authorize the Mayor to execute any necessary documentation.

Mayor Pro Tem Kolby called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Absent
Mayor Pro Tem Clint Kolby	Yes
Councilmember Shannan Canales	Yes
Councilmember Leah Cook	Yes
Councilmember Atwood Kenjura	Yes
Councilmember Adonna Saunders	Yes
Councilmember Albert Wright	Yes

7. Administrative/Elected Officials Report

City Manager James Fisher reported on the following:

- Multiple Juneteenth celebrations happening in the parks this week-end.
- City offices will be closed on Monday, July 5th in observance of the July 4th Holiday
- Council Budget Workshops will be held on July 7th and July 14th at 4:00 p.m. Both meetings will be held at the Library.

The meeting was adjourned.

Clint Kolby
Mayor Pro Tem

Jeana Bellinger, TRMC, CMC
City Secretary

