



**NOTICE OF A SPECIAL MEETING
THE BRENHAM CITY COUNCIL
WEDNESDAY, JULY 21, 2021 AT 04:30 PM
ROBERTA C. JOHNSON PROGRAM ROOM
NANCY CAROL ROBERTS MEMORIAL LIBRARY
100 MARTIN LUTHER KING, JR. PARKWAY
BRENHAM, TEXAS**

- 1. Call Meeting to Order**

REGULAR SESSION

- 2. Discuss and Possibly Act Upon the Submission of Documentation to Receive Funds from the American Rescue Plan Act Coronavirus Local Fiscal Recovery Funds (CLFRF) and Authorize the Mayor to Execute Any Necessary Documentation**

WORK SESSION

- 3. FY 2021-22 Proposed Budget Discussions**

Adjourn

Executive Sessions: The City Council for the City of Brenham reserves the right to convene into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by Texas Government Code, Chapter 551, including but not limited to §551.071 - Consultation with Attorney, §551.072 - Real Property, §551.073 - Prospective Gifts, §551.074 - Personnel Matters, §551.076 - Security Devices, §551.086 - Utility Competitive Matters, and §551.087 - Economic Development Negotiation

CERTIFICATION

I certify that a copy of the July 21, 2021 agenda of items to be considered by the City of Brenham City Council was posted to the City Hall bulletin board at 200 W. Vulcan St., Brenham, TX on Friday, July 16 2021 at 10:00 a.m.

Jeana Bellinger, TRMC, CMC

City Secretary

Disability Access Statement: This meeting is wheelchair accessible. The accessible entrance is located at the Vulcan Street entrance to the City Administration Building. Accessible parking spaces are located adjoining the entrance. Auxiliary aids and services are available upon request (interpreters for the deaf must be requested twenty-four (24) hours before the meeting) by calling (979) 337-7567 for assistance.

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the City Hall bulletin board on the _____ day of _____, 2021 at _____ AM PM.

Signature

Title



Regular City Council
AGENDA ITEM 2.

Agenda Item: Discuss and Possibly Act Upon the Submission of Documentation to Receive Funds from the American Rescue Plan Act Coronavirus Local Fiscal Recovery Funds (CLFRF) and Authorize the Mayor to Execute Any Necessary Documentation

Meeting Type: Special Meeting-July 21, 2021

Department: Finance

Staff Contact: Carolyn Miller

Classification: Regular

SUMMARY STATEMENT:

Under the American Rescue Plan Act of 2021 (ARPA), the Coronavirus Local Fiscal Recovery Fund (CLFRF) provides funding for eligible local governments. The U.S. Treasury manages distribution of these funds to Texas counties and cities with populations above 50,000. Cities serving populations of less than 50,000 are classified as non-entitlement units of local government and will receive funding distributed by the Texas Department of Emergency Management (TDEM). The CLFRF Funding Breakdown for the State of Texas is shown below.

CLFRF Funding Breakdown	Billion
Texas Counties w/Direct U.S. Treasury Payments	\$ 5.70
Texas Cities w/Direct U.S. Treasury Payments	3.40
Texas Cities not Receiving Direct U.S. Payments	<u>1.40</u>
Total Received by State of Texas	\$ 10.50

City of Brenham Allocation

Population: 17,863

Total Allocation: \$4,426,200.40

1st Payment: \$2,213,100.20

2nd Payment: \$2,213,100.20

To receive our first payment through TDEM, an authorized representative (Mayor) must review, sign, and submit the Terms and Conditions document and the Assurances of compliance with Title VI of the Civil Rights Act of 1964. We are asking for Council approval to submit the required documentation to request funding from the CLFRF program.

ATTACHMENTS:

(1) Coronavirus Local Fiscal Recovery Fund Announcement

RELEVANCE TO COMPREHENSIVE PLAN:

RECOMMENDED ACTION:

Approve the submission of documentation to receive funds from the American Rescue Plan Act of 2021, the Coronavirus Local Fiscal Recovery Fund as administered through the Texas Department of Emergency Management and authorize the Mayor to execute any necessary documentation.



July 2, 2021

Regarding: American Rescue Plan Act Coronavirus Local Fiscal Recovery Funds (CLFRF)

The Texas Division of Emergency Management (TDEM) is writing to inform you, as a non-entitlement unit, that the state will soon announce the availability of CLFRF.

The CLFRF program is a component of the American Rescue Plan Act of 2021 and provides funding to local governments to broadly respond to the COVID-19 public health emergency. As established by U.S. Treasury Department guidance, the state, through TDEM, will distribute two tranches of payments to eligible non-entitlement units of local government (NEUs), which are local governments typically serving populations of under 50,000. The total funding amounts were determined by formula as directed by federal law and Treasury guidance. The state did not have discretion in determining these funding amounts, the eligibility of the NEUs, or how these funds must be spent.

The state will formally apply for funding on August 2, or when 90 percent of the NEU required information is received.

Immediate Action Needed

Complete the required steps included within the following timeline by August 2, 2021:

[Coronavirus Local Fiscal Recovery Funds Timeline Check-In](#)

The American Rescue Plan Act includes a short timeframe for the distribution of funding to participating NEUs. All NEUs should begin preparing the information necessary to upload their submission packages as soon as possible when the application portal is opened. NEUs that have not uploaded a complete submission package or are nonresponsive may lose access to these funds.

Payment Timelines

As required by Treasury, the state, through TDEM, will distribute the first tranche of funding to NEUs after reviewing and approving the required program documentation provided above by each NEU. Per Treasury requirements, the state, through TDEM, will distribute the second tranche approximately one year later.

Participant Responsibilities

NEUs participating in the program will have direct obligations to the Treasury Department, including reporting and recordkeeping requirements. All costs are subject to audit by the Treasury Office of Inspector General and Government Accountability Office and improperly used funds will be subject to recoupment by Treasury.

Cost Eligibility

NEUs may use these funds for eligible purposes, as follows:

1. To respond to the public health emergency with respect to COVID-19 or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
2. To respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers of the State, territory, or tribal government that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work;
3. For the provision of government services to the extent of the reduction of revenue of such State, territory, or Tribal government due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year of the State, territory, or tribal government prior to the emergency; or
4. To make necessary investments in water, sewer, or broadband infrastructure.

Additional allowable uses can be found in this FAQ document located at <https://tdem.texas.gov/clfrf/>. The Treasury Department will also update their draft rule which determines eligible uses. Please periodically check the TDEM website for updates.

Cost Period of Eligibility

CLFRF funds may be used to cover costs incurred from March 3, 2021, through December 31, 2026. However, participants must obligate all funding by December 31, 2024. Obligate means an order placed for property and services and entering into contracts, subawards, and similar transactions that require payment.

Resources

- TDEM will conduct Coronavirus Local Fiscal Recovery Fund introductory briefings for NEUs beginning Wednesday, July 7, 2021. A registration link will be published at the following link on Tuesday, July 6, 2021: <https://tdem.texas.gov/clfrf/>
- NEU allocation amounts along with full program information may be found at the TDEM CLFRF webpage <https://tdem.texas.gov/clfrf/>
- For US Treasury information and guidance please see: <https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments/state-and-local-fiscal-recovery-fund/non-entitlement-units>

If you have any questions, please email crf@tdem.texas.gov