

Brenham City Council Minutes

A regular meeting of the Brenham City Council was held on May 21, 2020 beginning at 1:00 p.m. in the Brenham City Hall, City Council Chambers, at 200 W. Vulcan Street, Brenham, Texas.

Members present:

Mayor Milton Y. Tate, Jr.
Mayor Pro Tem Andrew Ebel
Councilmember Susan Cantey
Councilmember Keith Herring
Councilmember Clint Kolby
Councilmember Adonna Saunders
Councilmember Albert Wright

Members absent:

None

Others present:

City Manager James Fisher, City Attorney Cary Bovey, City Secretary – Director of Administrative Services Jeana Bellinger, Assistant City Manager – Chief Financial Officer Carolyn Miller, Assistant City Manager - Public Services/Utilities Donald Reese, Fire Chief Ricky Boeker and Bobby Keene.

Citizens present:

Jim Ripple, Stephen Grove, Jeff Robertson and Darren Huckert.

Media Present:

Alyssa Faykus, Brenham Banner Press; and Josh Blaschke, KWHI

- 1. Call Meeting to Order**
- 2. Invocation and Pledges to the US and Texas Flags – Councilmember Cantey**
- 3. May Service Recognitions**
 - **Bobby Keene, Wastewater Treatment 5 Years**
 - **Carolyn Miller, Finance 15 Years**

4. Citizens Comments

There were no citizen comments.

CONSENT AGENDA

5. Statutory Consent Agenda

5-a. Minutes from the April 30, 2020 Special City Council Meeting

5-b. Ordinance No. O-20-011 on Its Second Reading Amending the Official Zoning Map of the City of Brenham, to Change the Zoning District from a Mixed Residential District (R-2) to a Commercial, Research and Technology District (B-2) on Approximately 0.997 Acres of Land Located at 811 W. Fifth Street, Being Further Described as Lot 1 in Block 2 of the Blinn Fifth Street Subdivision, in Brenham, Washington County, Texas (Case Number P-20-013)

5-c. Approve a Contract Between the City of Brenham and the Lower Colorado River Authority (LCRA) for the Annual Pole Changeout Program and Authorize the Mayor to Execute Any Necessary Documentation

5-d. Discuss and Possibly Act Upon Final Payment in the Amount of \$49,498.50 to Solid Bridge Construction for Contract No. 2017-03 Related to the Jackson Street Storm Damage Repairs and Authorize the Mayor to Execute Any Necessary Documentation

5-e. Discuss and Possibly Act Upon Final Payment in the Amount of \$46,196.75 to Four Seasons Development Co. for Contract No. 10-2018 Related to the Henderson Park Phase I Improvements and Authorize the Mayor to Execute Any Necessary Documentation

A motion was made by Councilmember Herring and seconded by Councilmember Cantey to approve the Statutory Consent Agenda Items 5-a. through 5-e. as presented.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Keith Herring	Yes
Councilmember Clint Kolby	Yes
Councilmember Adonna Saunders	Yes
Councilmember Albert Wright	Yes

REGULAR SESSION

6. Discuss and Possibly Act Upon Ordinance No. O-20-012 on Its Second Reading Annexing Approximately 52.428 Acres of Land Located South and West of Dixie Road, Being Further Described as Tract 7 of the Phillip Coe Survey, A-31, in Brenham, Washington County, Texas

A motion was made by Councilmember Herring and seconded by Councilmember Cantey to approve Ordinance No. O-20-012 on its second reading annexing approximately 52.428 acres of land located south and west of Dixie Road, being further described as Tract 7 of the Phillip Coe Survey, A-31, in Brenham, Washington County, Texas.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Keith Herring	Yes
Councilmember Clint Kolby	Abstain
Councilmember Adonna Saunders	Yes
Councilmember Albert Wright	Yes

7. Discuss and Possibly Act Upon Ordinance No. O-20-013 on Its Second Reading Amending the Official Zoning Map of the City of Brenham, to Assign a Zoning Classification of a Planned Development District (PDD) on Approximately 52.428 Acres of Land Located South and West of Dixie Road, Being Further Described as Tract 7 of the Phillip Coe Survey, A-31, in Brenham, Washington County, Texas (Case Number P-20-012)

City Manager James Fisher presented this item. Fisher explained that during the Public Hearing of the first reading of the proposed annexation and zoning of this tract, Council expressed concerns about the traffic generated by the proposed subdivision, specifically along Dixie Lane.

Fisher advised that staff reached out to Jeff Robertson at McClure and Browne Engineering/Surveying, Inc. to provide details of the traffic analysis done for both the existing and proposed phases of Vintage Farms. Fisher stated that after meeting with the engineering and reviewing the traffic analysis, staff agrees that the existing and proposed public rights-of-way are capable of handling traffic generated by the proposed subdivision. Fisher explained that Vintage Farms Way was constructed with Phase 1 of the subdivision and is designed to accommodate the majority of Vintage Farms residents and the construction of Vintage Farms Way will include a protected turn lane at the SH 36 crossing.

A motion was made by Councilmember Cantey and seconded by Councilmember Wright to approve Ordinance No. O-20-013 on its second reading amending the Official Zoning Map of the City of Brenham, to assign a zoning classification of a Planned Development District (PDD) on approximately 52.428 acres of land located south and west of Dixie Road, Being Further Described as Tract 7 of the Phillip Coe Survey, A-31, in Brenham, Washington County, Texas (Case Number P-20-012).

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Keith Herring	Yes
Councilmember Clint Kolby	Abstain
Councilmember Adonna Saunders	Yes
Councilmember Albert Wright	Yes

8. Discuss and Possibly Act Upon a Professional Services Agreement Between the City of Brenham and Strand Associates, Inc. Related to Old Chappell Hill Road Improvements and Authorize the Mayor to Execute Any Necessary Documentation

City Manager James Fisher presented this item. Fisher explained that over the last two years the City has identified Old Chappell Hill Rd/FM 577 as a much-needed road improvement. Fisher explained that staff has been working with Strand and Associates to design of the intersection widening, traffic signal locations, striping configuration, Old Chappell Hill Rd widening and road surface design.

Fisher advised that this Professional Services Agreement will allow Strand to conduct bidding services and inspection of the project. The City has been in contact with TXDOT and they have blessed the proposed layout and are looking how they may partner with the improvements that are within TxDOT right-of-way.

We would like to ask council to approve moving forward with the professional services agreement to Strand and Associates in the amount of \$200,000 so we can begin the next steps in this road improvement project. We are estimating that bids can be placed out to prospective bidders in October and award of construction in early November.

A motion was made by Councilmember Cantey and seconded by Mayor Pro Tem Ebel to approve a Professional Services Agreement, in the amount of \$200,000.00, between the City of Brenham and Strand Associates, Inc. related to Old Chappell Hill Road improvements and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Keith Herring	Yes
Councilmember Clint Kolby	Yes
Councilmember Adonna Saunders	Yes
Councilmember Albert Wright	Yes

9. Discuss and Possibly Act Upon a Facility Use Agreement Between the City of Brenham and the Brenham State Supported Living Center for Pool Use at the Blue Bell Aquatic Center and Authorize the Mayor to Execute Any Necessary Documentation

City Manager James Fisher presented this item. Fisher stated that the City and the Brenham State Supported Living Center have a longstanding agreement for recreational aquatic services. The most recent agreement was executed August 25, 2016. That agreement had three (3) automatic annual renewal options which were exercised extending the term of the agreement to September 30, 2020. Fisher explained that the contract being presented is identical to the previous contract and that BBAC staff recommends that Council approve the agreement.

A motion was made by Councilmember Kolby and seconded by Councilmember Saunders to approve a Facility Use Agreement between the City of Brenham and the Brenham State Supported Living Center for pool use at the Blue Bell Aquatic Center and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Keith Herring	Yes
Councilmember Clint Kolby	Yes
Councilmember Adonna Saunders	Yes
Councilmember Albert Wright	Yes

10. Discuss and Possibly Act Upon the Coronavirus Relief Fund (CRF) Program and Authorize the Mayor/City Manager to Execute Any Necessary Documentation

City Manager James Fisher presented this item. Fisher advised Council that his office recently received a letter from Governor Abbott regarding the Coronavirus Relief Fund. Fisher stated that the City may be eligible to receive approximately \$195,000 in relief funds.

Fisher stated that the Relief Funds can be used to reimburse the City for expenses incurred to close city parks/facilities, purchase supplies for COVID-19 preparation and prevention, to provide assistance to local businesses, and reimburse unemployment costs that were incurred due to furloughing employees. Fisher requested that Council authorize the Mayor and/or the City Manager to complete the required paperwork to request these funds.

A motion was made by Councilmember Kolby and seconded by Councilmember Cantey to apply for the Coronavirus Relief Fund (CRF) Program and Authorize the Mayor/City Manager to Execute Any Necessary Documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Keith Herring	Yes
Councilmember Clint Kolby	Yes
Councilmember Adonna Saunders	Yes
Councilmember Albert Wright	Yes

11. Discussion and Update on the City of Brenham's COVID-19 (Coronavirus) Response and Recovery Efforts

City Manager James Fisher advised the Council of the following COVID-19 response and recovery efforts:

- Governor Abbot has further eased COVID-19 related-restrictions. Restaurants may open at 50% capacity, and Youth Sports may resume practice as of May 31, 2020.
- The Aquatic Center lap pool and therapy pool are open by appointment. The leisure pool will open June 5, 2020 with limited weekend hours.
- The City is in the process of opening public restrooms in parks. Playgrounds and basketball courts remain closed while staff develops a plan to safely open them.
- City Hall will reopen June 1, 2020. Employees will be provided masks and hand sanitizer.
- Boys and Girls Club will open June 8, 2020.

12. Administrative/Elected Officials Report

City Manager James Fisher reported on the following:

- Maifest has been rescheduled for October 2-3, 2020
- The last day that the Recycling Center will be open to the public will be Saturday, May 30.
- Staff is reviewing the requirements for the 2020 Staffing for Adequate Fire and Emergency Response (SAFER) Grant. The City may apply for additional firefighters.

The meeting was adjourned.

Milton Y. Tate, Jr.

Mayor

Jeana Bellinger, TRMC, CMC

City Secretary



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