

## **Brenham City Council Minutes**

A special budget workshop meeting of the Brenham City Council was held on August 13, 2020 beginning at 4:00 p.m. in The Barnhill Center Ballroom, at 111 W. Main Street, Brenham, Texas.

### Members present:

Mayor Milton Y. Tate, Jr.  
Mayor Pro Tem Andrew Ebel  
Councilmember Susan Cantey  
Councilmember Keith Herring  
Councilmember Albert Wright  
Councilmember Clint Kolby

### Members absent:

Councilmember Adonna Saunders

### Others present:

City Manager James Fisher, Assistant City Manager – Chief Financial Officer Carolyn Miller, Assistant City Manager - Public Services/Utilities Donald Reese, Strategic Budget Officer Debbie Gaffey, and City Secretary – Director of Administrative Services Jeana Bellinger

### Citizens present:

None

### Media Present:

Alyssa Faykus, Brenham Banner Press; and Josh Blaschke, KWHI News

- 1. Call Meeting to Order**
- 2. FY 2020-21 Proposed Budget Discussions**

City Manager James Fisher advised the Council that he wanted to update them on several budget items that have changed since the last budget workshop with Council on July 16, 2020. Fisher advised of the following:

### General Fund

- Several items were added to the FY21 budget and \$64,302 additional reserves will have to be used to balance. This action brings the total reserves being used to \$361,690. Notable items include an additional \$52,893 of property taxes allocated to the TIRZ combined with additional expenditures for software and SCBA bottles being partially offset by savings on the TML health rerate. Use of reserves is for one-time COVID-19 driven revenue shortfall. This action reduces our reserves to 85 days which is below our fund balance policy of 95 days (90 days operating and 5 days for renovations/replacements). Fisher explained that staff will watch revenues and spending closely so that reserves can be rebuilt soon.

### Electric Fund

- There is a one-time expenditure of \$300,000 to pay Bluebonnet Electric Cooperative for underground electric from the Baker Katz project on Highway 290 to the new Brenham Family Park. Fisher explained that Council approved adding this to the FY21 budget at the July 16<sup>th</sup> workshop.

### Water Fund

- The Water Fund expenditures increased by \$200,000 for an engineering study for an emergency (2<sup>nd</sup>) water source and increased by \$5,017,972 related to the rehabilitation of the lake intake structure. Fisher advised Council that the City has “paused” the work on this project pending a response from FEMA related to a design change. These expenditures shifted from FY20 to FY21.

### Drainage Fund

- \$8,300 in additional expenses due to engineering costs related to the Community Development Block Grant – Mitigation Program grant.

The meeting was adjourned.

***Milton Y. Tate, Jr.***

Mayor

***Jeana Bellinger, TRMC, CMC***

City Secretary

