

## **Brenham City Council Minutes**

A regular meeting of the Brenham City Council was held on December 19, 2019 beginning at 1:00 p.m. in the Brenham City Hall, City Council Chambers, at 200 W. Vulcan Street, Brenham, Texas.

### Members present:

Mayor Milton Y. Tate, Jr.  
Mayor Pro Tem Andrew Ebel  
Councilmember Susan Cantey  
Councilmember Keith Herring  
Councilmember Albert Wright  
Councilmember Clint Kolby

### Members absent:

Councilmember Adonna Saunders

### Others present:

City Manager James Fisher, City Attorney Cary Bovey, City Secretary – Director of Administrative Services Jeana Bellinger, Deputy City Secretary I Kacey Weiss, Deputy City Secretary II Karen Stack, Assistant City Manager – Chief Financial Officer Carolyn Miller, Comptroller Stacy Hardy, Strategic Budget Analyst Debbie Gaffey, Melinda Gordon, Tammy Jaster, Fire Chief Ricky Boeker, Fire Marshal Roger Williams, Interim Police Chief Rusty Pancoast, Dant Lange, Todd Ashorn, Public Works Director Dane Rau, Development Services Director Stephanie Doland, Shauna Laauwe, Economic Development Director Susan Cates, Nancy Stafford, Stephen Draehn, Kevin Boggus and Caylee Rocka

### Citizens present:

Blake Brannon, Brandon Roznovsky, Jay Howard, Rick Flammer, Russell Honerkamp, Marcus Wamble, and Ray Daugbjerg

### Media Present:

Alyssa Faykus, Brenham Banner Press; and Josh Blaschke, KWHI

- 1. Call Meeting to Order**
- 2. Invocation and Pledges to the US and Texas Flags – City Manager James Fisher**

3. **Special Presentation**
  - **Economic Development Promotional Video**

## **CONSENT AGENDA**

### **5. Statutory Consent Agenda**

- 5-a. **Minutes from the November 14, 2019 Special City Council Meeting and November 21, 2019 Regular City Council Meeting**
- 5-b. **Ordinance No. O-19-043 on Its Second Reading Amending the FY2018-19 Adopted Budget**
- 5-c. **Ordinance No. O-19-044 on Its Second Reading Annexing the Hereinafter Described Territory into the City of Brenham and Adopting a Service Plan:**
  - Section 2019-1: Approximately 44.068 Acres of Land Situated in Washington County, Texas, Out of the Phillip Coe Survey, A-31, Consisting of a Single Tract of Land with Frontage Along Industrial Blvd., FM 332 and FM 389**
  - Section 2019-2: Approximately 0.643 Acres of Land Situated in Washington County, Texas, Part of the A. Harrington Survey, A-55, Consisting of Portions of Multiple Tracts of Land with Frontage Along the West Side of Old Masonic Road**
- 5-d. **Ordinance No. O-19-045 on Its Second Reading to Amend Appendix A – “Zoning” of the Code of Ordinances to Assign Zoning District Classifications to the Properties Being Considered for Annexation into the City Limits of the City of Brenham, Texas, and Being More Specifically Described Below (Case Number P-19-042):**
  - Section 2019-1: Approximately 44.068 Acres of Land Situated in Washington County, Texas, Out of the Phillip Coe Survey, A-31, Consisting of a Single Tract of Land with Frontage Along Industrial Blvd., FM 332 and FM 389**
  - Section 2019-2: Approximately 0.643 Acres of Land Situated in Washington County, Texas, Part of the A. Harrington Survey, A-55, Consisting of Portions of Multiple Tracts of Land with Frontage Along the West Side of Old Masonic Road**
- 5.e **Ordinance No. O-19-046 on Its Second Reading Amending the Official Zoning Map of the City of Brenham, to Change the Zoning District from Mixed Residential Use District (R-2) to Commercial, Research and Technology Use District (B-2) on a 0.186 Acre Tract of Land Located at 406 Church Street and Further Described as Lot 4A, Block 93, of the Original Town Addition, Brenham, Washington County, Texas (Case Number P-19-041)**

- 5-f. Ordinance No. O-19-047 on Its Second Reading Establishing the Drainage Utility Rate Tariff Schedules for the City of Brenham's Municipal Drainage Utility System**
- 5-g. Ordinance No. O-19-048 on Its Second Reading Amending the Boundaries of Tax Increment Reinvestment Zone Number One, City of Brenham, Texas to Include Additional Property Containing Approximately 199 Acres Generally Located Along the US Highway 290, South Market Street and West Main Street Corridors and Being Wholly Located Within the Corporate Limits of the City of Brenham, Texas**
- 5-h. Ordinance No. O-19-049 on Its Second Reading Approving the Tax Increment Reinvestment Zone Number One, City of Brenham, Texas Final Project and Finance Plan**
- 5-i. Ordinance No. O-19-050 on Its Second Reading Amending Ordinance No. O-18-019, Subsections, 3.1 and 3.2, Related to the Board of Directors of the Tax Increment Reinvestment Zone No. 1, City of Brenham, Texas**
- 5-j. Ordinance No. O-19-051 on Its Second Reading Amending Chapter 8, Fire Prevention and Protection, of the Code of Ordinances, City of Brenham, Texas**
- 5-k. Change Order Related to the Purchase of a Truck for the City of Brenham Water Treatment and Wastewater Treatment Departments from Hermann International, Through Sourcewell Contract No. 081716-NVS, in the Amount of \$5,150.00 and Authorize the Mayor to Execute Any Necessary Documentation**
- 5-l. Ordinance No. O-19-052 on Its Second Reading to:**
  - a. Amend Chapter 2, Administration, Article III, Municipal Court, of the Code of Ordinances of the City of Brenham for the Purpose of Repealing Section 2-20(d) Related to the Fees and Court Costs Associated with the Municipal Court Security Fund;**
  - b. Amend Chapter 2, Administration, Article III, Municipal Court, of the Code of Ordinances of the City of Brenham for the Purpose of Repealing Section 2-21, Municipal Court Technology Fund, and Providing for a New Section, Reserved, for Future Amendments to Chapter 2; and**
  - c. Amend Chapter 2, Administration, Article III, Municipal Court, of the Code of Ordinances of the City of Brenham for the Purpose of Repealing Section 2-23, Municipal Court Juvenile Case Manager Fund, and Providing for a New Section, Reserved, for Future Amendments to Chapter 2**
- 5-m. Acceptance of the 2019 Audit of the Washington County Appraisal District by Seidel, Schroeder & Company**
- 5-n. Purchase of Public Safety Equipment for Six (6) Recently Purchased Police Department Patrol Vehicles from Dana Safety Supply, Inc., Through Buyboard Contract No. 524-17 in the Amount of \$91,101.08 and Authorize the Mayor to Execute Any Necessary Documentation**

Mayor Tate requested that Item 5-f. be moved to the regular agenda for further discussion.

A motion was made by Councilmember Cantey and seconded by Councilmember Herring to approve the Statutory Consent Agenda Items 5-a. through 5-n. as presented, with the exception of Item 5-f.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
<b>Councilmember Adonna Saunders</b>	<b>Absent</b>
Councilmember Keith Herring	Yes
Councilmember Albert Wright	Yes
Councilmember Clint Kolby	Yes

#### **4. Citizens Comments**

Citizen Russell Honerkamp addressed Council. Honerkamp stated that he is concerned about the placement of barricades during road construction. Honerkamp stated that he is specifically concerned with South Park Street, Second Street, and the railroad tracks. Honerkamp stated that improperly placed barricades block the road and prevent people from entering businesses in that area. Honerkamp advised that the City needs to do a better job of ensuring contractors correctly place the barricades, and if the contractors cannot do this, the City should monitor the barricades itself. Mayor Tate advised that Public Works Director Dane Rau would investigate this issue.

### **REGULAR SESSION**

#### **5-f. Ordinance No. O-19-047 on Its Second Reading Establishing the Drainage Utility Rate Tariff Schedules for the City of Brenham's Municipal Drainage Utility System**

City Manager James Fisher presented this item. Fisher stated that staff has been asked to consider exempting Washington County and Brenham I.S.D. from the utility drainage charge. Councilmember Cantey asked why this had been requested. Fisher replied that the individual who made the request did not feel it was fair for the City of Brenham to charge other governmental entities. Cantey noted that she believed they should be included. Councilmember Herring stated that he agreed with Councilmember Cantey and felt that Washington County and Brenham I.S.D. are large contributors to the drainage problem. Mayor Tate asked what entities are exempt. Fisher stated that Blinn College and the Brenham State Supported Living Center are exempt under state law. Fisher also noted that Brenham I.S.D. does not object to being included in the ordinance.

A motion was made by Councilmember Cantey and seconded by Councilmember Herring to approve Ordinance No. O-19-047 on its second reading Establishing the Drainage Utility Rate Tariff Schedules for the City of Brenham’s Municipal Drainage Utility System.

Councilmember Kolby asked how much Washington County and Brenham I.S.D. would be expected to pay under the proposed Drainage Utility Rate Tariff Schedule. Fisher replied it is approximately \$22,000 annually for Brenham I.S.D. and \$9,000 annually for Washington County.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
<b>Councilmember Adonna Saunders</b>	<b>Absent</b>
Councilmember Keith Herring	Yes
Councilmember Albert Wright	Yes
Councilmember Clint Kolby	Yes

**6. Discuss and Possibly Act Upon Resolution No. R-19-037 In Support of the Establishment of a Commercial Property Assessed Clean Energy (C-PACE) Program in Washington County, Texas**

Economic Development Director Susan Cates presented this item. Cates explained that the Washington County Commissioners Court is considering the establishment of a C-PACE program in Washington County that would help local businesses finance energy efficiency and renewable energy improvements with private capital and pay back the cost of the improvements over time through property assessments.

A motion was made by Councilmember Herring and seconded by Councilmember Cantey to approve Resolution No. R-19-037 in support of the establishment of a Commercial Property Assessed Clean Energy (C-PACE) Program in Washington County, Texas.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
<b>Councilmember Adonna Saunders</b>	<b>Absent</b>
Councilmember Keith Herring	Yes
Councilmember Albert Wright	Yes
Councilmember Clint Kolby	Yes

**7. Discuss and Possibly Act Upon Resolution No. R-19-038 Re-Adopting the Guidelines and Criteria for Granting Tax Phase-In in a Reinvestment Zone Created in the City of Brenham**

Economic Development Director Susan Cates presented this item. Cates explained that in accordance with Texas Tax Code Chapter 312.002(c) the guidelines and criteria adopted by the governing body to govern tax abatement agreements are effective for two years from the date adopted. Cates stated that the City of Brenham Policy Statement on Property Tax Phase-In Incentive for Selected Commercial Enterprises was last adopted by Resolution R-2017-024 on December 7, 2017. Cates advised that therefore, to continue to offer Tax Phase-In as an economic development incentive for new and expanding commercial enterprises, the City Council is required to re-adopt the Policy. Cates noted that no changes have been made to the policy adopted in 2017.

A motion was made by Councilmember Kolby and seconded by Councilmember Cantey to approve Resolution No. R-19-038 re-adopting the guidelines and criteria for granting Tax Phase-In in a Reinvestment Zone created in the City of Brenham.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
<b>Councilmember Adonna Saunders</b>	<b>Absent</b>
Councilmember Keith Herring	Yes
Councilmember Albert Wright	Yes
Councilmember Clint Kolby	Yes

**8. Discuss and Possibly Act Upon Contract No. 2017-03 Related to the Jackson Street Storm Damage Repairs and Authorize the Mayor to Execute Any Necessary Documentation**

Public Works Director Dane Rau presented this item. Rau explained that on November 19, 2019 Strand and Associates, along with staff, opened bids regarding the Jackson Street Park Storm Damages. Rau noted that 4 bids were received, and they were very competitive.

Rau advised that staff has had success in receiving funding through the National Resources Conservation Service (NRCS) and the U.S. Department of Agriculture (USDA) relating to this project. Rau explained that NRCS has allocated roughly \$144,823 towards the restoration of this creek channel. Rau stated that this would be a 90/10 match in which the City would be responsible for roughly \$15,000 of the costs to restore the channel.

Rau explained that staff recommends awarding the base bid with Alternate One to Solid Bridge Construction, which provided the lowest base bid.

A motion was made by Councilmember Herring and seconded by Councilmember Cantey to award Contract No. 2017-03 to Solid Bridge Construction for the Base Bid along with Alternate Bid No. 1, in the amount of \$153,735.00, related to the Jackson Street Storm Damage Repairs and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
<b>Councilmember Adonna Saunders</b>	<b>Absent</b>
Councilmember Keith Herring	Yes
Councilmember Albert Wright	Yes
Councilmember Clint Kolby	Yes

**9. Discuss and Possibly Act Upon Contract No. 2019-02 Related to Hohlt Park Stream Restoration and Authorize the Mayor to Execute Any Necessary Documentation**

Public Works Director Dane Rau presented this item. Rau explained that on November 19, 2019 Strand and Associates, along with staff, opened bids regarding the Hohlt Park Stream Restoration Project. Rau noted that 8 bids were received, and they were very competitive.

Rau advised that staff has had success in receiving funding through the National Resources Conservation Service (NRCS) and the U.S. Department of Agriculture (USDA) relating to this project. Rau explained that NRCS has allocated roughly \$301,217 towards the restoration of this creek channel. Rau stated that this would be a 90/10 match in which the City would be responsible for the remainder of the costs to restore the channel.

Rau explained that staff recommends awarding the base bid with Alternate One to Solid Bridge Construction, which provided the lowest base bid. Rau reported that with Alternate One included, the City's cost would be approximately \$70,000.

A motion was made by Councilmember Kolby and seconded by Councilmember Cantey to award Contract No. 2019-02 to Solid Bridge Construction for the Base Bid along with Alternate Bid No. 1, in the amount of \$371,459, related to Hohlt Park Stream Restoration and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
<b>Councilmember Adonna Saunders</b>	<b>Absent</b>
Councilmember Keith Herring	Yes
Councilmember Albert Wright	Yes
Councilmember Clint Kolby	Yes

**10. Discuss and Possibly Act Upon a Professional Services Agreement with Strand Associates, Inc. Related to Salem Road Improvements and Authorize the Mayor to Execute Any Necessary Documentation**

Public Works Director Dane Rau presented this item. Rau explained that over the last 5-7 years staff has targeted Salem Road for major improvements. Rau noted that staff has dedicated funds to reconstruct Salem Road from Highway 36 South to the railroad tracks (City Limits). Rau advised that in order to begin design and go through the bid process, staff would need to enter into a Professional Services Agreement with Strand and Associates to design, coordinate, and prepare plans for these improvements. Rau stated that the total project cost is estimated at \$1.4 million dollars. Rau explained that staff would expect the design process to be 3-4 months with construction beginning in the early summer of 2020. Rau noted that this project is funded with 2020 Certificates of Obligation.

A motion was made by Councilmember Herring and seconded by Councilmember Wright to approve a Professional Services Agreement with Strand Associates, Inc., in the amount of \$185,000, related to Salem Road Improvements and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
<b>Councilmember Adonna Saunders</b>	<b>Absent</b>
Councilmember Keith Herring	Yes
Councilmember Albert Wright	Yes
Councilmember Clint Kolby	Yes

**11. Discuss and Possibly Act Upon an Ordinance on Its First Reading Authorizing the Placement of Stop Signs on Cantey Street at Its Intersection with Gun and Rod Road**

Public Works Director Dane Rau presented this item. Rau stated that over the past year



staff has been evaluating the area between Cantey Street and Gun and Rod Road. Rau noted that there has been an increase in traffic in the area due to two large residential developments. Rau also said the visibility in the area along Cantey Street is restricted due to a curve in the roadway that blocks visibility when pulling out from the Dillion Street intersections.

Rau reported that based on these issues, the Brenham Police Department and residents of Dillion Street have requested a three-way stop sign be placed at the intersection of Cantey Street and Gun and Rod Road.

A motion was made by Councilmember Cantey and seconded by Councilmember Herring to approve an Ordinance on its first reading authorizing the placement of stop signs on Cantey Street at its intersection with Gun and Rod Road.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
<b>Councilmember Adonna Saunders</b>	<b>Absent</b>
Councilmember Keith Herring	Yes
Councilmember Albert Wright	Yes
Councilmember Clint Kolby	Yes

**12. Discuss and Possibly Act Upon Bid No. 19-009 Related to the Resurface of the Leisure Deck at the Blue Bell Aquatic Center and Authorize the Mayor to Execute Any Necessary Documentation**

City Secretary-Director of Administrative Services Jeana Bellinger presented this item. Bellinger reported that on December 10, 2019 the City of Brenham opened bids for the resurface of the leisure deck at the Blue Bell Aquatic Center. Bellinger noted that the bid was advertised in the Banner and available on the City's website.

Bellinger stated that the City received two bids, which were very close in cost. Bellinger said that although Progressive Commercial Aquatics was not the low bidder, staff is recommending the bid be awarded to Progressive based on best value to the City, as allowed in Local Government Code §252.043(b). Bellinger said the basis for this is Progressive's reputation, the quality of its work for the City, and the relationship the City has with Progressive.

A motion was made by Councilmember Kolby and seconded by Councilmember Wright to award Bid No. 19-009 for the resurface of the leisure deck at the Blue Bell Aquatic Center to Progressive Commercial Aquatics, Inc. in the amount of \$73,885.00, based on the best value provided to the City, and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
<b>Councilmember Adonna Saunders</b>	<b>Absent</b>
Councilmember Keith Herring	Yes
Councilmember Albert Wright	Yes
Councilmember Clint Kolby	Yes

**13. Discuss and Possibly Act Upon an Amendment to the City of Brenham Non-Consent Tow Contract for Participation in the City's Rotation Log for Non-Consent Tows and Authorize the Mayor to Execute Any Necessary Documentation**

Councilmember Keith Herring presented this item. Herring reported that the Non-Consent Tow Task Force met on December 9, 2019 to discuss changes to the Non-Consent Tow Contract. Herring said that the task force would like to increase the towing rate for regular, medium, and heavy tows by \$50.00 (fifty) dollars each.

A motion was made by Councilmember Cantey and seconded by Mayor Pro Tem Ebel to approve an amendment to the City of Brenham Non-Consent Tow Contract for participation in the City's rotation log for non-consent tows and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
<b>Councilmember Adonna Saunders</b>	<b>Absent</b>
Councilmember Keith Herring	Yes
Councilmember Albert Wright	Yes
Councilmember Clint Kolby	Yes

**14. Discuss and Possibly Act Upon Authorizing City of Brenham Staff to Engage in Contract Negotiations with the Brannon Industrial Group Regarding RFP No. 19-003 for the Provision of Municipal Solid Waste Collection, Transfer, Removal, Disposal and Recycling Services to the City of Brenham and, Subject to the Progress of said Contract Negotiations, the City Council Anticipates Awarding and Approving a Contract for RFP No. 19-003 at the January 16, 2020 City Council Meeting**

City Manager James Fisher presented this item. Fisher reported that the City solicited sanitation proposals this fall for the outsourcing of residential collection, curbside recycling,

collection station operation, and transfer station operations. Fisher noted that the City received a great response from several responsible companies that allowed staff the opportunity to select the best one for our community.

Fisher said the staff has been in discussions with the Brannon Industrial Group about outsourcing our sanitation operations to them. Fisher reported that they have been very responsive to the City's concerns about exceeding customer expectations and understanding that this is a significant step for the City. Fisher said that staff is working on a draft contract for these services; however, the process is taking longer than anticipated. Fisher said it is staff's intention to have a contract finalized for Council consideration on the January 16, 2020 Council agenda.

Mayor Tate asked whether this was for the final contract. Fisher replied that this is not the final contract. Tate asked whether this includes residential service. Fisher replied that it does include residential service, and the City will no longer be involved in any sanitation service. Councilmember Cantey asked where recycling would take place. Fisher responded that recycling would be curbside recycling, but Brannon Industrial Group may offer some recycling services to non-city residents at the collection station. Councilmember Herring asked whether a vote to approve this item would commit the City to entering into a contract with Brannon Industrial Group. Fisher replied that it did not, the contract would still need to be approved by Council.

A motion was made by Councilmember Herring and seconded by Councilmember Kolby to authorize City of Brenham staff to engage in contract negotiations with the Brannon Industrial Group regarding RFP No. 19-003 for the provision of Municipal Solid Waste Collection, Transfer, Removal, Disposal and Recycling Services to the City of Brenham and, subject to the progress of said contract negotiations, the City Council anticipates awarding and approving a contract for RFP No. 19-003 at the January 16, 2020 City Council meeting.

Jay Howard of Texas Disposal Systems commented that his company bid on this contract. Howard stated his company has been in business for forty-two years and can manage this type of transition well. Howard said his company could also manage the Transfer Station very well. Howard noted that Texas Disposal Systems brings about 5,000 tons of waste per year to the Brenham Transfer Station, and his company would have to change their business due to the City giving up control of the Transfer Station. Howard said he would like to see the City conduct negotiations with more than one company.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
<b>Councilmember Adonna Saunders</b>	<b>Absent</b>
Councilmember Keith Herring	Yes
Councilmember Albert Wright	Yes
Councilmember Clint Kolby	Yes

**15. Discuss and Possibly Act Upon a Lease Agreement Between the City of Brenham and Brenham Heritage Museum, Inc. for the Lease of Real Property Being Located at 105 South Market Street, Brenham, Texas and Authorize the Mayor to Execute Any Necessary Documentation**

City Manager James Fisher presented this item. Fisher reported that the City has been in negotiations regarding this lease agreement for over two years. Fisher said the new lease has placed some performance measures that would help with the opening of the Museum in 2022. Fisher noted that the Museum Board has reviewed the agreement and is agreeable with the proposed document. Fisher reported that the proposed agreement has also received favorable review from the Federal government agencies responsible for the oversight of this building.

City Attorney Cary Bovey recommended two changes to the agreement as presented. Bovey said that the term in Article I should be amended so that the agreement commences January 1, 2020 and terminates December 31, 2070. Bovey also suggested that Article III should be amended to eliminate the phrase “but not limited to.”

A motion was made by Mayor Pro Tem Ebel and seconded by Councilmember Wright to approve a Lease Agreement, with the changes requested by the City Attorney, between the City of Brenham and Brenham Heritage Museum, Inc. for the lease of real property being located at 105 South Market Street, Brenham, Texas and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
<b>Councilmember Adonna Saunders</b>	<b>Absent</b>
Councilmember Keith Herring	Yes
Councilmember Albert Wright	Yes
Councilmember Clint Kolby	Yes

**16. Administrative/Elected Officials Report**

- **Notice of Intent Received from the Brenham Housing Authority of Its Intent to Apply for Federal Tax Credits**

Rick Flammer, representing Brenham Housing Authority (BHA), addressed Council. Flammer discussed an upcoming project to replace and renovate older housing units in the BHA. Flammer stated that BHA Board members would be coming back to Council in January for a resolution regarding the tax credits.

City Manager James Fisher reported on the following:

- The new Assistant City Manager of Public Services and Utilities, Donald Reese, will begin January 13<sup>th</sup>
- The Police Department participated in the Toys for Tots program
- City Hall will be closed December 24<sup>th</sup>, 25<sup>th</sup> and January 1<sup>st</sup>

Council adjourned into Executive Session at 2:09 p.m.

## **EXECUTIVE SESSION**

### **17. Section 551.074 – Texas Government Code – Personnel Matters – Discussion and Deliberation Regarding the Appointment, Employment, Evaluation and/or Duties of the City of Brenham Chief of Police**

Executive Session adjourned at 2:47 p.m.

The meeting was adjourned.

*Milton Y. Tate, Jr.*

Mayor

*Jeana Bellinger, TRMC, CMC*

City Secretary



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