

Brenham City Council Minutes

A regular meeting of the Brenham City Council was held on August 1, 2019 beginning at 1:00 p.m. in the Brenham City Hall, City Council Chambers, at 200 W. Vulcan Street, Brenham, Texas.

Members present:

Mayor Milton Y. Tate, Jr.
Mayor Pro Tem Andrew Ebel
Councilmember Susan Cantey
Councilmember Adonna Saunders
Councilmember Keith Herring
Councilmember Albert Wright
Councilmember Clint Kolby

Members absent:

None

Others present:

City Manager James Fisher, City Attorney Cary Bovey, City Secretary – Director of Administrative Services Jeana Bellinger, Deputy City Secretary I Kacey Weiss, Deputy City Secretary II Karen Stack, Assistant City Manager – Chief Financial Officer Carolyn Miller, Comptroller Stacy Hardy, Human Resources Director Susan Nienstedt, Strategic Budget Officer Debbie Gaffey, Melinda Gordon, Fire Chief Ricky Boeker, Police Chief Allwin Barrow, Todd Ashorn, Assistant City Manager of Public Utilities Lowell Ogle, Development Services Director Stephanie Doland, Economic Development Director Susan Cates, Kevin Schmidt, Jack Evans, Pam Ruemke, Rolando Arroyo and Tony Tavary

Citizens present:

Beverly Love, Amy Ging, Cindy Boettcher, Cynthia Miler, Glenn Fuller, Dwayne Gajewski and Barbara Ross

Media Present:

Arthur Hahn, Brenham Banner Press; and Josh Blaschke, KWHI

1. Call Meeting to Order

2. Invocation and Pledges to the US and Texas Flags – Councilmember Kolby

3. Service Recognitions

- **Kevin Schmidt, Information Technology** **10 Years**

4. Special Recognition

- **GFOA Distinguished Budget Presentation Award**
 - *Ninth Consecutive Year*

5. Citizens Comments

Citizen Barbara Ross addressed Council regarding a survey that is being passed out regarding a rehabilitation program in which released prisoners would come to Brenham to live and obtain job training skills. Ross stated that she does not think this is a good idea for our community and asked whether Council had discussed or taken a position on the issue. Councilmembers indicated they were not aware of the survey. Josh Blaschke with KWHI stated that it is a partnership with Faith Mission. City Manager James Fisher advised that he knew the survey was being conducted, but thought it was a class exercise being done through Prairie View A&M University. Fisher stated that he would get more information about it and brief Council and put the matter on a future agenda if necessary.

CONSENT AGENDA

6. Statutory Consent Agenda

6-a. Approve a Noise Variance for Royalty Tax Service for a Back to School Event to be Held on August 11, 2019 from 3:00 p.m. – 7:00 p.m. at 612 Alamo Street and Authorize the Mayor to Execute Any Necessary Documentation

A motion was made by Councilmember Cantey and seconded by Councilmember Saunders to approve the Statutory Consent Agenda Item 6-a. as presented.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Adonna Saunders	Yes
Councilmember Keith Herring	Yes
Councilmember Albert Wright	Yes
Councilmember Clint Kolby	Yes

WORK SESSION

7. Discussion and Presentation Related to Adopting a Debt Management Policy for the City of Brenham

Assistant City Manager – Chief Financial Officer Carolyn Miller presented this item. Miller stated that the Government Finance Officers Association (GFOA) recommends that state and local governments adopt a comprehensive, written Debt Management Policy. Miller advised that adherence to a debt management policy signals to rating agencies and the capital markets that a government is well managed. Miller explained that debt management policies should be approved by the issuer's government body to provide credibility, transparency and to ensure that there is a common understanding among elected officials and staff regarding the issuer's approach to debt financing. Miller noted that the policy was reviewed by the Audit Committee on March 7, 2019 and the City's Investment Advisor on July 12, 2019.

PUBLIC HEARING

8. Public Hearing to Consider Amending Appendix A – “Zoning” of the Code of Ordinances of the City of Brenham, Texas by Amending Part II, Division 1, Section 12 – Landscaping and Buffering to Revise the Minimum Landscape Requirements for Parking Areas, and Section 16 – Off-Street Parking Requirements to Revise the Minimum Parking Space Stall Dimensions and Establish a Minimum Parking Space Size for Spaces Designated as Compact Parking (Case Number P-19-023)

Mayor Tate opened the Public Hearing.

Development Services Director Stephanie Doland presented this item. Doland explained that City staff was recently asked to consider an amendment to the Code of Ordinances, Appendix A – Zoning, to reduce the standard parking space dimensions. Doland advised that in the coming twelve to eighteen months, the city is expecting to see an increase in the number of building permits for residential and commercial development.

Doland stated that parking standards are not only considered for new, greenfield development, but are also considered when an existing site re-develops or when a new tenant requests electricity for a new use in an existing building. Doland noted that often times retrofitting existing sites to meet the city's minimum parking standards is challenging. Doland explained that therefore, staff recommends a reduction to the minimum parking space size for 45°, 60°, and 90° spaces and proposes a minimum parking space size for compact parking spaces.

Doland explained that in addition to revising the standard parking space dimensions, staff proposes to consider parking lot standards in general and consider an amendment to increase

landscaping requirements in parking areas. Doland advised that currently landscaping is required to be provided at 5% of the parking areas with no tree or shrub requirements. Doland stated that staff recommends approval of an ordinance to increase the minimum landscaping to 15% of the developed area (8% for redeveloping property) and establish tree and screening requirements.

Doland advised that on Monday, July 22, 2019, the Planning and Zoning Commission met to consider the proposed text amendment. Doland noted that no comments were made during the public hearing portion of the proposed amendment. Doland explained that following the public hearing, the Commission voted unanimously to recommend approval of the proposed text amendment with the recommendation that the minimum parking space size be 9’x20’ as opposed to the staff recommendation of 9’x19’.

Mayor Tate closed the Public Hearing.

REGULAR SESSION

17. Discuss and Possibly Act Upon an Ordinance on Its First Reading Amending Appendix A – “Zoning” of the Code of Ordinances of the City of Brenham, Texas by Amending Part II, Division 1, Section 12 – Landscaping and Buffering to Revise the Minimum Landscape Requirements for Parking Areas, and Section 16 – Off-Street Parking Requirements to Revise the Minimum Parking Space Stall Dimensions and Establish a Minimum Parking Space Size for Spaces Designated as Compact Parking (Case Number P-19-023)

A motion was made by Councilmember Cantey and seconded by Councilmember Wright to approve an Ordinance on its first reading, as presented, amending Appendix A – “Zoning” of the Code of Ordinances of the City of Brenham, Texas by amending Part II, Division 1, Section 12 – Landscaping and Buffering to Revise the Minimum Landscape Requirements for Parking Areas, and Section 16 – Off-Street Parking Requirements to Revise the Minimum Parking Space Stall Dimensions and Establish a Minimum Parking Space Size for Spaces Designated as Compact Parking (Case Number P-19-023).

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Adonna Saunders	Yes
Councilmember Keith Herring	Yes
Councilmember Albert Wright	Yes
Councilmember Clint Kolby	Yes

PUBLIC HEARING

- 9. Public Hearing to Consider an Amendment to the Official Zoning Map of the City of Brenham, to Change the Zoning District from Local Business/Residential Mixed Use District (B-1) to Commercial, Research and Technology District (B-2) on the Following Tracts of Land (Case Number P-19-026):**
- a) 1.416 Acres Addressed as 1701 State Highway 105, and Further Described as Part of Lots 23-27 in Block 1 of the Post Oak Grove Addition in Brenham, Washington County, Texas;**
 - b) 0.262 Acres Addressed as 1711 State Highway 105 (f/k/a 1703 State Highway 105), and Further Described as Part of Lots 28 and 29 in Block 1 of the Post Oak Grove Addition in Brenham, Washington County, Texas;**
 - c) 3.160 Acres Addressed as 1801 and 1803 State Highway 105, and Further Described as Tract 86 of the Arrabella Harrington Survey in Brenham, Washington County, Texas; and**
 - d) A Portion of the Called 0.9765 Acre Tract, out of the A. Harrington Survey, A-55, the James Walker Survey, A-106, and the Post Oak Grove Addition in Brenham, Washington County, Texas (WCAD R#19194)**

Mayor Tate opened the Public Hearing.

Development Services Director Stephanie Doland presented this item. Doland explained that on June 11, 2019, the City of Brenham received a rezoning request application by Circle K, to rezone their property at the eastern corner of the intersection of FM-577 and State Highway 105 from a Local Business/Residential Mixed Use District (B-1) to Commercial, Research and Technology Use District (B-2). Doland stated that the reason for the rezoning request by Circle K is to allow the demolition of the current property improvements and reconstruction of a Convenience Store/Fuel Station (Automobile Service Station) at the existing location.

Doland advised that when examining the proposed rezoning request by Circle K, city staff found that adjacent properties in the vicinity of Circle K are also zoned B-1 and are also developed with legally non-conforming uses. Doland noted that furthermore, it was identified that rezoning the Circle K property alone would be considered “spot zoning” as adjacent properties on all sides of the Circle K property are currently zoned B-1. Doland stated that the proposed city-initiated rezoning includes four properties with four different owners. Doland explained that each of the four properties are currently zoned as B-1, Local Business/Residential Mixed Use District and suggested to be rezoned to B-2, Commercial Research and Technology District.

Doland explained that no public comments concerning this proposed rezoning were received prior to the Planning and Zoning Commission meeting or during the Public Hearing.

Doland noted that on Monday, July 22, 2019, after conducting a Public Hearing, the Planning and Zoning Commission voted unanimously to recommend approval of this rezoning request.

Mayor Tate closed the Public Hearing.

REGULAR SESSION

18. Discuss and Possibly Act Upon an Ordinance on Its First Reading Amending the Official Zoning Map of the City of Brenham, to Change the Zoning District from Local Business/Residential Mixed Use District (B-1) to Commercial, Research and Technology District (B-2) on the tracts of Land described in said Ordinance (Case Number P-19-026)

A motion was made by Councilmember Kolby and seconded by Councilmember Herring to approve an Ordinance on its first reading amending the Official Zoning Map of the City of Brenham, to Change the Zoning District from Local Business/Residential Mixed Use District (B-1) to Commercial, Research and Technology District (B-2) on the tracts of Land described in said Ordinance (Case Number P-19-026).

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Adonna Saunders	Yes
Councilmember Keith Herring	Yes
Councilmember Albert Wright	Yes
Councilmember Clint Kolby	Yes

PUBLIC HEARING

10. Public Hearing to Consider an Amendment to the Official Zoning Map of the City of Brenham, to Change the Zoning District from Local Business/Residential Mixed Use District (B-1) to Commercial, Research and Technology District (B-2) on a 1.056 Acre Tract of Land Addressed as 1708 State Highway 105, and Further Described as Lot 1 of the Southeast Portion of Post Oak Grove Addition in Brenham, Washington County, Texas (Case Number P-19-024)

Mayor Tate opened the Public Hearing.

Development Services Director Stephanie Doland presented this item. Doland explained that Circle K is the property owner of a 1.056-acre tract of land located at the southeast corner of

the intersection of State Highway 105 and N. Blue Bell Road. Doland advised that this property is developed with an existing convenience store, car wash, and gas pumps. Doland stated that the applicant is requesting that the property be rezoned from a Local Business Residential Mixed Use District (B-1) to a Commercial Research and Technology District (B-2) to demolish the current property improvements and redevelop the site with a convenience store / fuel station.

Doland advised that no public comments concerning this proposed rezoning were received prior to the Planning and Zoning Commission meeting or during the Public Hearing. Doland noted that on Monday, July 22, 2019, after conducting a Public Hearing, the Planning and Zoning Commission voted unanimously to recommend approval of the rezoning request.

Mayor Tate closed the Public Hearing.

REGULAR SESSION

19. Discuss and Possibly Act Upon an Ordinance on Its First Reading Amending the Official Zoning Map of the City of Brenham, to Change the Zoning District from Local Business/Residential Mixed Use District (B-1) to Commercial, Research and Technology District (B-2) on a 1.056 Acre Tract of Land Addressed as 1708 State Highway 105, and Further Described as Lot 1 of the Southeast Portion of Post Oak Grove Addition in Brenham, Washington County, Texas (Case Number P-19-024)

A motion was made by Councilmember Cantey and seconded by Councilmember Saunders to approve an Ordinance on its first reading amending the Official Zoning Map of the Code of Ordinances to Change the Zoning from a Local Business Residential Mixed Use District (B-1) to a Commercial Research and Technology District (B-2) on a 1.056-acre Tract of Land Located at the Southeast Corner of the Intersection of State Highway 105 and N. Blue Bell Road in Brenham, Washington County, Texas. (Case No. P-19-024).

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Adonna Saunders	Yes
Councilmember Keith Herring	Yes
Councilmember Albert Wright	Yes
Councilmember Clint Kolby	Yes

PUBLIC HEARING

- 11. Public Hearing to Consider an Amendment to the Official Zoning Map of the City of Brenham, to Change the Zoning District from Mixed Residential District (R-2) to Commercial, Research and Technology District (B-2) on Approximately 2.29 Acres of Land Addressed as 901, 905, 909, 911 and 913 W. Fifth Street and 1104 and 1106 High Street, and Further Described as Lots 1, 2A and 4 in Block 21 of the Key's First Addition, in Brenham, Washington County, Texas (Case Number P-19-025)**

Mayor Tate opened the Public Hearing.

Development Services Director Stephanie Doland presented this item. Doland explained that the subject property was acquired by Blinn College in the early 1990's and is zoned as R-2, Mixed Residential Use Zoning District. Doland stated that Blinn College, the property owner/applicant, would like to develop the property in the short term with an entry monument sign and with College/higher education uses at a later date. Doland noted that Blinn College has requested that the property be rezoned to B-2, which allows for College and University uses by-right.

Doland stated that no public comments concerning this proposed rezoning were received prior to the Planning and Zoning Commission meeting or during the Public Hearing.

Mayor Tate closed the Public Hearing.

REGULAR SESSION

- 20. Discuss and Possibly Act Upon an Ordinance on Its First Reading Amending the Official Zoning Map of the City of Brenham, to Change the Zoning District from Mixed Residential District (R-2) to Commercial, Research and Technology District (B-2) on Approximately 2.29 Acres of Land Addressed as 901, 905, 909, 911 and 913 W. Fifth Street and 1104 and 1106 High Street, and Further Described as Lots 1, 2A and 4 in Block 21 of the Key's First Addition, in Brenham, Washington County, Texas (Case Number P-19-025)**

A motion was made by Councilmember Cantey and seconded by Mayor Pro Tem Ebel to approve an Ordinance on its first reading amending the Official Zoning Map of the City of Brenham, to Change the Zoning District from Mixed Residential District (R-2) to Commercial, Research and Technology District (B-2) on Approximately 2.29 Acres of Land Addressed as 901, 905, 909, 911 and 913 W. Fifth Street and 1104 and 1106 High Street, and Further Described as Lots 1, 2A and 4 in Block 21 of the Key's First Addition, in Brenham, Washington County, Texas (Case Number P-19-025).

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Adonna Saunders	Yes
Councilmember Keith Herring	Yes
Councilmember Albert Wright	Yes
Councilmember Clint Kolby	Yes

PUBLIC HEARING

12. Public Hearing to Consider Amending Appendix A – “Zoning” of the Code of Ordinances of the City of Brenham Granting a Specific Use Permit to Texas Plumbing Supply to Allow for Open (Outdoor) Display or Storage of Retail Merchandise as an Accessory Use to Uses Permitted in the Local Business/Residential Mixed Use (B-1) Zoning District on Approximately 2.190 Acres of Land Located at 1608 and 1702 S. Market Street, and Further Described as Part of Lots 1 and 2, and Lots 3-7 in Block L of the Stone Subdivision, in Brenham, Washington County, Texas (Case Number P-19-027)

Mayor Tate opened the Public Hearing.

Development Services Director Stephanie Doland presented this item. Doland advised that Texas Plumbing Supply (applicant) together with the Boettcher Family (current property owners) are requesting approval of a Specific Use Permit. Doland explained that the subject property is currently zoned as B-1, Local Business/Residential Mixed Use Zoning District. Doland stated that the current B-1 zoning designation allows for a mixture of retail, office and residential uses by-right. Doland noted that in addition, open (outdoor) storage of retail merchandise as an accessory use is permitted in the B-1 district with prior approval of a Specific Use Permit (SUP).

Doland advised that the applicant, Glenn Fuller on behalf of Texas Plumbing Supply, has requested a SUP in order to relocate the plumbing supply business to the subject property with limited outdoor storage. Doland stated that Mr. Fuller proposes to completely screen from view by adjacent right-of-way and property owners any outdoor storage located on the property.

Doland explained that two public comments in support of the proposed SUP were received prior to the Planning and Zoning Commission meeting. Doland noted that on Monday, July 22, 2019, after conducting a Public Hearing, the Planning and Zoning Commission voted unanimously to recommend approval of the SUP request, with the condition that all outdoor storage be completely screened from view by adjacent right-of-way and residential property.

Mayor Tate closed the Public Hearing.

REGULAR SESSION

- 21. Discuss and Possibly Act Upon an Ordinance on Its First Reading Amending the Official Zoning Map of the City of Brenham Granting a Specific Use Permit to Texas Plumbing Supply to Allow for Open (Outdoor) Display or Storage of Retail Merchandise as an Accessory Use to Uses Permitted in the Local Business/Residential Mixed Use (B-1) Zoning District on Approximately 2.190 Acres of Land Located at 1608 and 1702 S. Market Street, and Further Described as Part of Lots 1 and 2, and Lots 3-7 in Block L of the Stone Subdivision, in Brenham, Washington County, Texas (Case Number P-19-027)**

A motion was made by Councilmember Herring and seconded by Councilmember Wright to approve an Ordinance on its first reading amending the Official Zoning Map of the City of Brenham Granting a Specific Use Permit to Texas Plumbing Supply to Allow for Open (Outdoor) Display or Storage of Retail Merchandise as an Accessory Use to Uses Permitted in the Local Business/Residential Mixed Use (B-1) Zoning District on Approximately 2.190 Acres of Land Located at 1608 and 1702 S. Market Street, and Further Described as Part of Lots 1 and 2, and Lots 3-7 in Block L of the Stone Subdivision, in Brenham, Washington County, Texas (Case Number P-19-027).

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Adonna Saunders	Yes
Councilmember Keith Herring	Yes
Councilmember Albert Wright	Yes
Councilmember Clint Kolby	Yes

PUBLIC HEARING

- 13. Public Hearing, Discussion and Receipt of Input Related to the Proposed Creation of Reinvestment Zone Number 47 Requested by Del Sol Foods, Inc. for Commercial Tax Phase-In Incentive on That Certain 29.137 Acres of Land, Generally Located at 3015 – 3151 South Blue Bell Road, Being More Fully Described in Exhibit “A” of the Ordinance Creating Reinvestment Zone 47, and Designating This Property as Qualifying for Tax Phase-In**

Mayor Tate opened the Public Hearing.

Director of Economic Development Susan Cates presented this item. Cates explained that prior to considering the creation of a Reinvestment Zone for implementing a Tax Phase-In incentive for Del Sol Food Company, Inc. the City Council is required to hold a Public Hearing to receive input regarding the proposal.

Mayor Tate closed the Public Hearing.

REGULAR SESSION

16. Discuss and Possibly Act Upon an Ordinance on Its First Reading for the Creation of Reinvestment Zone Number 47 Requested by Del Sol Foods, Inc. for Commercial Tax Phase-In Incentive on That Certain 29.137 Acres of Land, Generally Located at 3015 – 3151 South Blue Bell Road, Being More Fully Described in Exhibit “A” of the Ordinance Creating Reinvestment Zone 47, and Designating This Property as Qualifying for Tax Phase-In

A motion was made by Councilmember Cantey and seconded by Mayor Pro Tem Ebel to approve an Ordinance on its first reading for the creation of Reinvestment Zone Number 47 requested by Del Sol Foods, Inc. for Commercial Tax Phase-In Incentive on that certain 29.137 acres of land, generally located at 3015 – 3151 South Blue Bell Road, being more fully described in Exhibit “A” of the Ordinance creating Reinvestment Zone 47, and designating this property as qualifying for Tax Phase-In.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Adonna Saunders	Yes
Councilmember Keith Herring	Yes
Councilmember Albert Wright	Yes
Councilmember Clint Kolby	Yes

14. Discuss and Possibly Act Upon Resolution No. R-19-019 Adopting a Debt Management Policy for the City of Brenham

Assistant City Manager – Chief Financial Officer Carolyn Miller presented this item. Miller explained that the Government Finance Officers Association (GFOA) recommends that state and local governments adopt a comprehensive, written Debt Management Policy. Miller stated that debt management policies are written guidelines, allowances, and restrictions that guide the debt issuance practices of state or local governments, including issuance process, management of a debt portfolio, and adherence to various laws and regulations. Miller advised

that adherence to a debt management policy signals to rating agencies and the capital markets that a government is well managed. Miller noted that finally, debt management policies should be approved by the issuer's government body to provide credibility, transparency and to ensure that there is a common understanding among elected officials and staff regarding the issuer's approach to debt financing. Miller explained that the policy was reviewed by the Audit Committee on March 7, 2019 and the City's Investment Advisor on July 12, 2019.

A motion was made by Mayor Pro Tem Ebel and seconded by Councilmember Saunders to approve Resolution No. R-19-019 Adopting a Debt Management Policy for the City of Brenham.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Adonna Saunders	Yes
Councilmember Keith Herring	Yes
Councilmember Albert Wright	Yes
Councilmember Clint Kolby	Yes

15. Discuss and Possibly Act Upon a Proposal to Adopt a Tax Rate of \$0.5140 per \$100 Valuation for the 2019 Tax Year, Take Record Vote and Set the Public Hearings on the Proposed Tax Rate in Accordance with State Law

Assistant City Manager – Chief Financial Officer Carolyn Miller presented this item. Miller advised Council that the City would be maintaining the current operations & maintenance (O&M) property tax rate of \$0.3200 per \$100 valuation, and to lower the interest and sinking (I&S) rate from \$.1970 to \$.1940 per \$100 valuation. Miller stated that the City would adopt a total tax rate (O&M and I&S) of \$.5140 for FY2019-20.

Miller explained The Washington County Appraisal District has certified taxable values of \$1,454,612,209 for the 2019 Tax Year, which is a net increase of \$135,736,650 above the 2018 (adjusted) taxable values of \$1,318,875,559. Miller advised that in accordance with the Tax Code, Council must now take a Record Vote to place a proposal to adopt the proposed property tax rate on the agendas of future meetings.

A motion was made by Councilmember Kolby and seconded by Mayor Pro Tem Ebel that the property tax rate be increased by the adoption of a tax rate of \$0.5140 per \$100 valuation, which is effectively a 8.26% increase in the tax rate, to be considered by the governing body on the agendas of the September 16, 2019 and September 19, 2019 meetings and to schedule public hearings on the proposed tax rate for August 14, 2019 and September 5, 2019 in accordance with state law.

Mayor Tate called for a record vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Adonna Saunders	Yes
Councilmember Keith Herring	Yes
Councilmember Albert Wright	Yes
Councilmember Clint Kolby	Yes

22. Discuss and Possibly Act Upon Resolution No. R-19-020 Authorizing the Acceptance of Infrastructure Improvements in the Oak Alley Phase I and Phase II Subdivision

Development Services Director Stephanie Doland presented this item. Doland explained that Washington County Oak Alley LLC has completed infrastructure improvements (water and sanitary sewer) related to the development of Phase 1 and 2 of the Oak Alley Subdivision. Doland stated that infrastructure related to streets and drainage shall be retained for ownership and maintenance by the Oak Alley Subdivision Homeowners Association. Doland advised that the infrastructure improvements have been constructed and inspected according to the City of Brenham ordinances and regulations and are ready for acceptance by the City.

A motion was made by Councilmember Cantey and seconded by Councilmember Saunders to approve Resolution No. R-19-020 authorizing the acceptance of infrastructure improvements in the Oak Alley Phase I and Phase II Subdivision.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Adonna Saunders	Yes
Councilmember Keith Herring	Yes
Councilmember Albert Wright	Yes
Councilmember Clint Kolby	Yes

23. Discuss and Possibly Act Upon a Bid for Contract No. 2018-04-R Related to the 2018 Louanna Estates Drainage Project Rebid and Authorize the Mayor to Execute Any Necessary Documentation

Assistant City Manager of Public Utilities Lowell Ogle presented this item. Ogle explained that on July 17, 2019 Strand Associates and City of Brenham personnel opened bids regarding budgeted drainage work in the Lou Anna Estates Subdivision. Ogle noted that six bids were received. Ogle stated that based off the bids and when considering the alternate, the lowest

overall bidder was Solid Bridge Construction from Huntsville. Ogle advised that Solid Bridge is currently doing work for the City and has done a great job.

A motion was made by Councilmember Kolby and seconded by Councilmember Saunders to award a bid for Contract No. 2018-04-R to Solid Bridge Construction, in the amount of \$292,633.00 including the alternate bid, related to the 2018 Louanna Estates Drainage Project Rebid and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Adonna Saunders	Yes
Councilmember Keith Herring	Yes
Councilmember Albert Wright	Yes
Councilmember Clint Kolby	Yes

24. Administrative/Elected Officials Report

City Manager James Fisher reported on the following:

- The Fireman's Fiesta will be August 10th from 5:30 to 7:30 p.m.
- The Washington County Chamber of Commerce will be hosting a Legislative Wrap Up on August 13th
- First day of school for BISD will be August 14th
- The first public hearing on the city's budget will be August 14th at 12:00 p.m.
- A reception honoring Lowell Ogle's retirement will be September 26th

The meeting was adjourned.

Andrew Ebel

Mayor Pro Tem

Jeana Bellinger, TRMC, CMC

City Secretary

