

Brenham City Council Minutes

A regular meeting of the Brenham City Council was held on December 20, 2018 beginning at 1:00 p.m. in the Brenham City Hall, City Council Chambers, at 200 W. Vulcan Street, Brenham, Texas.

Members present:

Mayor Milton Y. Tate, Jr.
Mayor Pro Tem Andrew Ebel
Councilmember Susan Cantey
Councilmember Danny Goss
Councilmember Keith Herring
Councilmember Albert Wright
Councilmember Clint Kolby

Members absent:

None

Others present:

City Manager James Fisher, Assistant City Manager – Chief Financial Officer Carolyn Miller, Assistant City Manager of Public Utilities Lowell Ogle, City Attorney Cary Bovey, City Secretary Jeana Bellinger, Deputy City Secretary I Kacey Weiss, Deputy City Secretary II Karen Stack, Fire Chief Ricky Boeker, Police Chief Allwin Barrow, Development Services Director Lori Sanguedolce, Public Works Director Dane Rau, Sara Parker, Kevin Schmidt, Tammy Jaster and Kevin Boggus

Citizens present:

None

Media Present:

Arthur Hahn, Brenham Banner Press; and Josh Blaschke, KWHI

- 1. Call Meeting to Order**
- 2. Invocation and Pledges to the US and Texas Flags – Mayor Pro Tem Ebel**

3. Citizens Comments

There were no citizen comments.

CONSENT AGENDA

4. Statutory Consent Agenda

- 4-a. Minutes from the November 29, 2018 Regular City Council Meeting**
- 4-b. Ordinance No. O-18-019 for the Creation of a Tax Increment Reinvestment Zone Containing Approximately 2,201 Acres of Land Generally Located Along U.S. Highway 290, South Market Street, and West Main Street Corridors within the City Limits of the City of Brenham, Texas**
- 4-c. Ordinance No. O-18-020 Amending the Official Zoning Map of the City of Brenham, to Change the Zoning District from an Industrial Use (I) District to a Mixed Residential Use (R-2) District on a Tract of Land Described as 0.4884 Acres, Being a Part of Tract 337 of the Arrabella Harrington Survey, A-55, Located at 1008 Burleson Street in Brenham, Washington County, Texas (Case No. P-18-027)**
- 4-d. Ordinance No. O-18-021 Amending the Official Zoning Map of the City of Brenham to Change the Zoning District from an Industrial Use (I) District to a Manufactured Home Residential Use (R-3) District on a Tract of Land Described as 15.36 Acres, Being a Part of Tract 447 of the Phillip Coe Survey, A-31, Located at 2834 Industrial Boulevard, in Brenham, Washington County, Texas (Case No. P-18-028)**
- 4-e. Ordinance No. O-18-022 Amending the FY2017-18 Adopted Budget**
- 4-f. Ordinance No. O-18-023 Amending the FY2018-19 Adopted Budget**

A motion was made by Councilmember Cantey and seconded by Councilmember Kolby to approve the Statutory Consent Agenda Items 4-a. through 4-f. as presented.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Albert Wright	Yes
Councilmember Clint Kolby	Yes

WORK SESSION

5. Discussion and Presentation Regarding Changes to Bagged Garbage Disposal and Associated Charges at the City of Brenham Recycling Center

Public Works Director Dane Rau presented this item. Rau explained that the Sanitation Department is reviewing possible strategies to improve operations and efficiency at the Recycling Center. Rau stated that the City currently collects bagged trash at the downtown Recycle Center and the Collection Center. Rau advised that at each location, the fee has been \$1.00 per bag for over 15 years. Rau noted that dumpsters at the Recycle Center are emptied by residential trash workers, who are being pulled from residential service sometimes several times per day and sometimes this interferes with timely residential service.

Rau explained that he has discussed operations with Strategic Budget Officer Debbie Gaffey and Assistant City Manager Lowell Ogle. Rau advised that they are in agreement that services, efficiency, and accountability will be improved by moving the trash portion of the services from the Recycle Center to the Collection Center only. Rau stated that staff plans to make the transition effective February 1, 2019. Rau noted that in January, staff plans to ask Council to increase the disposal fee from \$1.00 per bag to \$2.00 per bag.

REGULAR SESSION

6. Discuss and Possibly Act Upon an Ordinance on Its First Reading Authorizing the Placement of a Stop Sign on Center Street at Its Intersection with Crockett Street

Public Works Director Dane Rau presented this item. Rau explained that in order to remain consistent in this area, staff believes there should be a stop sign on the end of Center Street where it intersects with Crockett Street. Rau stated that Alma and Ross Streets both have stop signs when intersecting with Crockett Street, but Center Street does not. Rau noted that there would only be one stop sign added going northbound on Center Street.

A motion was made by Councilmember Cantey and seconded by Councilmember Herring to approve an ordinance on its first reading authorizing the placement of a stop sign on Center Street at its intersection with Crockett Street.

Mayor Pro Tem Ebel called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Absent
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Albert Wright	Yes
Councilmember Clint Kolby	Yes

7. Discuss and Possibly Act Upon an Ordinance on Its First Reading Authorizing the Placement of a Stop Sign on Duprie Drive at Its Intersection with Stephanie Street

Public Works Director Dane Rau presented this item. Rau explained that in order to remain consistent in this area, staff is asking Council to authorize the placement of a stop sign on the end of Duprie Drive where it intersects with Stephanie Street. Rau noted that Stephanie Street has the right of way and without a stop sign on Duprie, it allows traffic to freely enter Stephanie. Rau advised that this has been brought to staff’s attention and staff would like to address it and keep this area consistent. Rau stated there would only be one stop sign added going eastbound on Duprie Drive as it intersects with Stephanie Street. Rau noted that staff would place a temporary stop sign there to let the citizens know before installing the permanent sign.

A motion was made by Councilmember Cantey and seconded by Councilmember Kolby to approve an ordinance on its first reading authorizing the placement of a stop sign on Duprie Drive at its intersection with Stephanie Street.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Albert Wright	Yes
Councilmember Clint Kolby	Yes

8. Discuss and Possibly Act Upon an Ordinance on Its First Reading Authorizing the Placement of a Stop Sign on Hosea Street at Its Intersection with Riggs Street

Public Works Director Dane Rau presented this item. Rau explained that due to the new housing development on the end of Hosea Street, staff would like to place a stop sign on the north corner of Hosea Street where it intersects with Riggs Street. Rau stated that the south side of the intersection already has a stop sign but with the additional traffic, staff needs to complete the 2-way stop so that traffic on Hosea Street stops to traffic on Riggs Street. Rau noted that this was noticed by staff, as well as brought to Rau’s attention by a citizen.

A motion was made by Councilmember Herring and seconded by Councilmember Cantey to approve an ordinance on its first reading authorizing the placement of a stop sign on Hosea Street at its intersection with Riggs Street.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Albert Wright	Yes
Councilmember Clint Kolby	Yes

9. Discuss and Possibly Act Upon the Purchase of Playground Equipment for the Blue Bell Aquatic Center Through the BuyBoard Local Government Purchasing Cooperative Contract Number 512-16 and Authorize the Mayor to Execute Any Necessary Documentation

Public Works Director Dane Rau presented this item. Rau stated BCDC has approved funds to replace playground equipment at the Blue Bell Aquatic Center, which is 17 years old. Rau advised that the footprint of the new equipment is different from the old equipment, and vendors have recommended a new pour-n-play surface be installed. Rau noted that BCDC allocated \$60,000 to replace the structure. City Attorney Cary Bovey stated that his office had requested changes to the terms and conditions of the purchase contract. Purchasing Manager Sara Parker stated that she had not yet received a response from the vendor, but based on staff's previous experience with the vendor, staff did not think there would be a problem.

A motion was made by Councilmember Herring and seconded by Councilmember Cantey to approve the purchase of playground equipment for the Blue Bell Aquatic Center from Kraftsman Commercial Playgrounds and Water Parks in the amount of \$98,136.16 for the Blue Bell Aquatic Center, subject to approval of terms and conditions by the City Attorney, and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Albert Wright	Yes
Councilmember Clint Kolby	Yes

10. Discuss and Possibly Act Upon an Ordinance on Its First Reading for the Abandonment of a Portion of Salley Street

Development Services Director Lori Sanguedolce presented this item. Sanguedolce explained that Corey Harmon has requested that a portion of the unimproved Salley Street right-of-way be abandoned. Sanguedolce stated that he submitted an abandonment application on November 28th and the adjacent property owners have agreed to the abandonment and that it should remain with Mr. Harmon's property. Sanguedolce noted that the abandonment would not create an undue burden on traffic.

A motion was made by Councilmember Kolby and seconded by Mayor Pro Tem Ebel to approve an ordinance on its first reading for the abandonment of a portion of Salley Street.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Albert Wright	Yes
Councilmember Clint Kolby	Yes

11. Discuss and Possibly Act Upon an Ordinance on Its First Reading Authorizing a Variance to Residential Lot Requirements, as Outlined in Section 23-22(5)(a) of the City of Brenham's Code of Ordinances, to Remove the Requirement to have Property Frontage on Public Right-of-Way for Property Located on Selma Lane, Specifically Described as Tract 195 (2.412 acres) and Part of Tract 197 (4.257 acres) of the Elizabeth Gordon Survey, A-49, Being a Total of 6.669 Acres, in Brenham, Washington County, Texas

This item was withdrawn by the requestor.

12. Discuss and Possibly Act Upon a Multi-Year Maintenance Contract with Presidio Networked Solutions Group, LLC and a Payment Agreement with Presidio Technology Capital, for the City of Brenham's Cisco SmartNet Phone System and Critical Network Hardware and Authorize the Mayor to Execute Any Necessary Documentation

A motion was made by Mayor Pro Tem Ebel and seconded by Councilmember Cantey to remove Item 12 from the table.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Albert Wright	Yes
Councilmember Clint Kolby	Yes

Information Technology Manager Kevin Schmidt presented this item. Schmidt explained that this item was tabled at December 13, 2018 meeting due to a request for more information about the original cost of the City's phone system purchased in 2003. Schmidt stated the original cost was \$290,212.51 after the financing costs.

Schmidt explained that the City of Brenham entered into a three-year contract for Cisco SmartNet Maintenance in 2015. Schmidt stated that this maintenance contract is essential for operating, supporting, and maintaining all critical network communications systems including BVWACS radio system transport, public safety MDTs, and City-wide voice and email communications. Schmidt advised that the contract provides access to technical support, access to software upgrades, and replacement parts for hardware failures. Schmidt noted that a multi-year contract is beneficial because Cisco raises the SmartNet costs between 3% and 10% annually. Schmidt explained that a three year renewal locks in the 2018 pricing and includes an additional discount for multi-year customers. Schmidt stated that this is estimated to save the City \$7,000.00 to \$17,000.00 over the course of the contract period.

A motion was made by Councilmember Herring and seconded by Councilmember Wright to approve a multi-year maintenance contract with Presidio Networked Solutions Group, LLC and a payment agreement with Presidio Technology Capital, for the City of Brenham's Cisco SmartNet Phone System and critical network hardware and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Albert Wright	Yes
Councilmember Clint Kolby	Yes

13. Administrative/Elected Officials Report

City Manager James Fisher reported on the following:

- Baylor Scott and White Hospital reported today that their Labor and Delivery department will remain open.
- City offices will be closed Christmas Eve, Christmas Day, and New Year's Day.
- The next City Council meeting will be January 10th.

Development Services Director Lori Sanguedolce reported on the following:

- A Comprehensive Plan Town Hall Meeting will be held on January 10th, at 5:15 p.m. at the Library. The meeting is open to the public.

Police Chief Allwin Barrow reported on the following:

- Santa in Blue gifts will be distributed at the Police Station from 4:00 p.m. to 6:30 p.m. on December 21st.

Council adjourned into Executive Session at 1:35 p.m.

EXECUTIVE SESSION

14. Section 551.072 – Texas Government Code – Deliberation Regarding Real Property – Discussion Regarding the Possible Acquisition of Real Property Located in the Downtown Area

Executive Session adjourned at 1:45 p.m.

RE-OPEN REGULAR AGENDA

15. Discuss and Possibly Act Upon Authorization of the Mayor and City Manager to Identify Real Property in the Downtown Area for Possible Acquisition and to Enter Into Contract Negotiations with the Owner(s) for the Acquisition of Said Real Property

A motion was made by Councilmember Herring and seconded by Councilmember Cantey to authorize the Mayor and City Manager to identify real property in the downtown area for possible acquisition and to enter into contract negotiations with the owner(s) for the acquisition of said real property.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Albert Wright	Yes
Councilmember Clint Kolby	Yes

The meeting was adjourned.

Milton Y. Tate, Jr.

Mayor

Jeana Bellinger, TRMC, CMC

City Secretary



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