



Library Advisory Board

A meeting of the Library Advisory Board was held on Wednesday April 18, 2018 at 5:15 p.m. at the Nancy Carol Roberts Memorial Library, 200 W. Vulcan Street, 2nd Floor Conference Room, Brenham, Texas.

Advisory Board Members present:

Alana Winkelmann, Lu Hollander, Janie Mehrens, Keith Herring, Lillian Marshall, Marshia Foster

Advisory Board Members absent:

Meg Cone, Christy Van Dyke and Renee Mueller

City staff present:

James Fisher, Lowell Ogle, Wende Ragonis, Andria Heiges and Paula Shields

Others present

Tami Glasco and Tori Bryan

- 1. Call Meeting to Order**
- 2. Citizen and Visitor Comments**

Community Services Director Wende Ragonis introduced James Fisher, City Manager.

WORK SESSION

- 3. Discussion and Presentation Relating to the Nancy Carol Roberts Memorial Library's Participate in a Collaborative Social Service Initiative**

Librarian Andria Heiges explained that as the Library continues to experience an increase in number of visitors and circulation, we also experience a significant increase in health risk behaviors, mental health issues and critical community needs. Heiges outlined some of the issues

and problems the library is currently experiencing. With the Library experiencing these types of issues, Community Services Director Wende Ragonis stated that there would be a Community Round Table meeting at the Library on April 24, 2018, hosted by Tori Bryan. Ragonis invited the Library Board to attend.

Tori Bryan provided background on the “Community – The Meet Up”. Bryan explained that this meeting is open to all local nonprofits, community resources and community groups. The goal of the round table is to initiate collaboration and help increase awareness of resources available in and to our local community.

REGULAR SESSION

4. Discuss and Possibly Act Upon the Approval of the Minutes from the February 7, 2018 Regular Meeting

A motion was made by Janie Mehrens and seconded by Alana Winkelmann to approve the Minutes from the February 7, 2018 regular meeting.

Chairperson Herring called for a vote. The motion passed with the Board voting as follows:

Chair Keith Herring	Yes
Board Member Marshia Foster	Yes
Board Member Meg Cone	Absent
Board Member Lu Hollander	Yes
Board Member Christy Van Dyke	Absent
Board Member Renee Mueller	Absent
Board Member Alana Winkelmann	Yes
Board Member Janie Mehrens	Yes
Board Member Lillian Mashall.	Yes

5. Presentation and Discussion Relating to the Donation Funds for the Nancy Carol Roberts Memorial Library

Community Services Director Wende Ragonis presented the Library Donations spreadsheet. Ragonis explained that as of April 12, 2018, there was \$46,029.15 non-capital/undesignated library donations funds available. Ragonis explained that all proceeds from the 2015 Library Gala have been used in the renovated library. Ragonis explained that donation funds from the Fortnightly Club typically go into the Library Department General Fund, with book sale fund put into the circulation line item of the General Fund. At the next Library Advisory Board Meeting, a request from the Board was made to review the Library strategic plan for possible use of the donation funds.

At the February 2018 Library Advisory Board, meeting a request was made to locate the life insurance policy for \$100,000 from Pierre Roberts. Mr. Roberts has taken out this policy for the library. Ragonis explained that we have the renewal of this policy on file in our Human Resources Department.

6. Administrative Report

Andria provide the library report for the last three months.

Meeting adjourned.

Keith Herring
Chair Person

ATTEST:

Paula Shields
Staff Liaison