

**CITY OF BRENHAM
PLANNING AND ZONING COMMISSION MINUTES
January 28, 2019**

The meeting minutes herein are a summarization of meeting procedures, not a verbatim transcription.

A special workshop meeting of the Brenham Planning and Zoning Commission was held on January 28, 2019 at 4:30 pm in the Brenham Municipal Building, Council Chambers, at 200 West Vulcan Street, Brenham, Texas.

Commissioners present:

Deanna Alfred
Keith Behrens
Leroy Jefferson
Calvin Kossie
Lynnette Sheffield
Marcus Wamble

Commissioners absent:

Nancy Low

Staff present:

Lori Sanguedolce, City Engineer/Director of Development Services
Stephanie Doland, Assistant Director of Development Services
Kim Hodde, Planning Technician

Citizens present:

None

1. Call Meeting to Order

Vice Chair Alfred called the meeting to order at 4:32 pm with a quorum of six (6) Commissioners present.

2. Public Comments

There were no public comments.

WORKSHOP AGENDA

3. Discussion regarding the Proposed Sign Ordinance Revisions

Stephanie Doland presented an in-depth look at the proposed draft sign ordinance including goals to be achieved by the ordinance, new signage types, prohibited signage, when a permit is required/not required, changeable electronic variable message signs (CEVMS), directional signage, regulations by use for residential and commercial signage, downtown signage, new commercial signs, existing signs, and a timeline of the next steps. In response to questions from Commissioners Ms. Doland responded:

- Temporary “Cub” or “Blinn” flags are not intended to fall under the same rules as the flags/flag poles section of the ordinance. These flags can be stuck in the ground, are temporary in nature, and often seen at banks as well as Blinn College during sporting seasons. Ms. Doland stated that these flags may be considered as temporary signs and additional research would be conducted.
- Ms. Doland stated that signs for fundraising, such as car wash signs that are human or living signs would currently be interpreted as prohibited and could be reconsidered for use on private property.
- Electronic or LED signage is proposed to be allowed along Highway 290 and Highway 36. The state regulates the copy change, no scrolling, brightness, etc. Existing LED signage will be grandfathered and staff is working with the City Attorney to determine how existing signs would be interpreted with the proposed ordinance.
- 60 square foot might not be enough for a subdivision entry monument sign. May need to clarify the limit applies to the “sign face” and not the entire sign monument structure.
- Staff is still working on the Sandwich Board (A-frame signs) section and is looking at alternatives to offer.

4. Adjourn

A motion was made by Commissioner Sheffield and seconded by Commissioner Wamble to adjourn the meeting at 5:15 pm. The motion carried unanimously.

The City of Brenham appreciates the participation of our citizens, and the role of the Planning and Zoning Commissioners in this decision-making process.

Certification of Meeting Minutes:

M. Keith Behrens

Planning and Zoning Commission

M. Keith Behrens
Chairman

February 25, 2019
Meeting Date

Kim Hodde

Attest

Kim Hodde
Staff Secretary

February 25, 2019
Meeting Date